



**Resources Department
Town Hall, Upper Street, London, N1 2UD**

AGENDA FOR THE POLICY AND PERFORMANCE SCRUTINY COMMITTEE

Members of the Policy and Performance Scrutiny Committee are summoned to the meeting which will be held in the Council Chamber, Town Hall, Upper Street, N1 2UD on **4 November 2021 at 7.30 pm.**

Enquiries to : Peter Moore
Tel : 0207 527 3252
E-mail : democracy@islington.gov.uk
Despatched : 27 October 2021

Membership

Councillors:

Councillor Theresa Debono (Chair)	Councillor Bashir Ibrahim
Councillor Troy Gallagher (Vice-Chair)	Councillor Clare Jeapes
Councillor Santiago Bell-Bradford	Councillor Roulin Khondoker
Councillor Sheila Chapman	Councillor Matt Nathan
Councillor Jilani Chowdhury	Councillor Michael O'Sullivan
Councillor Tricia Clarke	Councillor Caroline Russell
Councillor Osh Gantly	Councillor Rakhia Ismail
Councillor Gary Heather	Councillor Nick Wayne

Substitutes:

Councillor Valerie Bossman-Quarshie	Councillor Toby North
Councillor Sara Hyde	Councillor Dave Poyser
Councillor Jason Jackson	Councillor Angelo Weekes
Councillor Anjna Khurana	Councillor John Woolf

Quorum is 4 Councillors

A. Formal Matters	Page
1. Apologies for Absence	
2. Declaration of Substitute Members	
3. Declarations of Interest	

If you have a **Disclosable Pecuniary Interest*** in an item of business:

- if it is not yet on the council's register, you **must** declare both the existence and details of it at the start of the meeting or when it becomes apparent;
- you may **choose** to declare a Disclosable Pecuniary Interest that is already in the register in the interests of openness and transparency.

In both the above cases, you **must** leave the room without participating in discussion of the item.

If you have a **personal** interest in an item of business **and** you intend to speak or vote on the item you **must** declare both the existence and details of it at the start of the meeting or when it becomes apparent but you **may** participate in the discussion and vote on the item.

***(a) Employment, etc** - Any employment, office, trade, profession or vocation carried on for profit or gain.

(b) Sponsorship - Any payment or other financial benefit in respect of your expenses in carrying out duties as a member, or of your election; including from a trade union.

(c) Contracts - Any current contract for goods, services or works, between you or your partner (or a body in which one of you has a beneficial interest) and the council.

(d) Land - Any beneficial interest in land which is within the council's area.

(e) Licences- Any licence to occupy land in the council's area for a month or longer.

(f) Corporate tenancies - Any tenancy between the council and a body in which you or your partner have a beneficial interest.

(g) Securities - Any beneficial interest in securities of a body which has a place of business or land in the council's area, if the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body or of any one class of its issued share capital.

This applies to all members present at the meeting.

4. Minutes of the previous meeting	1 - 4
5. Chair's Report	

6. Public Questions

For members of the public to ask questions relating to any subject on the meeting agenda under Procedure Rule 70.5. Alternatively, the Chair may opt to accept questions from the public during the discussion on each agenda item.

B. Items for Call-In (if any)

C. Scrutiny and Monitoring Reports

- | | | |
|----|---|-----------|
| 1. | Islington Council's use of Consultants, Interims and Agency Workers - update | 5 - 12 |
| 2. | Scrutiny Review - Employment, Business, Employment/Council Financial position - COVID 19 - Witness evidence | TO FOLLOW |
| 3. | Performance Management and Development Scrutiny Review | TO FOLLOW |
| 4. | Financial Monitoring | 13 - 36 |

D. Discussion Items (if any)

E. Monitoring Recommendations of Scrutiny Committees, Timetable for Topics, Work Programme and Forward Plan

F. Report of Review Chairs

G. Urgent Non-Exempt Matters

Any non-exempt items which the chair agrees should be considered urgently by reason of special circumstances. The reason for urgency will be agreed by the Chair and recorded in the minutes.

H. Exclusion of Public and Press

To consider whether, in view of the nature of the business in the remaining items on the agenda any of them are likely to involve the disclosure of exempt or confidential information within the terms of the access to information procedure rules in the constitution and if so, whether to exclude the press and public during discussion thereof.

I. Exempt Items for Call-In (if any)

J. Exempt Items

The public may be excluded from meetings whenever it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that exempt information would be disclosed.

K. Other Business

The next meeting of the Policy and Performance Scrutiny Committee will be held on 2 December 2021

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London Borough of Islington

Policy and Performance Scrutiny Committee - 7 October 2021

Non-confidential minutes of the meeting of the Policy and Performance Scrutiny Committee held at on 7 October 2021 at 7.30 pm.

Present: **Councillors:** Debono (Chair), Chapman, Chowdhury, Clarke, Gantly, Heather, Jeapes, Khondoker, O'Sullivan, Russell, Ismail and Wayne
Also **Councillor:** Lukes
Present:

Councillor Theresa Debono in the Chair

- 325 **APOLOGIES FOR ABSENCE (Item A1)**
Councillors Ibrahim, Nathan, Gill, Bell-Bradford and Gallagher
- 326 **DECLARATION OF SUBSTITUTE MEMBERS (Item A2)**
Councillor Valerie Bossman-Quarshie for Councillor Bashir Ibrahim
- 327 **DECLARATIONS OF INTEREST (Item A3)**
None
- 328 **MINUTES OF THE PREVIOUS MEETING (Item A4)**
RESOLVED:
That subject to the addition of the words 'that in his opinion' following word 'stated' in line 1 of paragraph 3 of Minute 324, Monitoring Report the minutes of the meeting of the Committee held on 9 September 2021 be confirmed and the Chair be authorised to sign them
- 329 **CHAIR'S REPORT (Item A5)**
None
- 330 **PUBLIC QUESTIONS (Item A6)**
The Chair outlined the procedure for Public questions and that questions can be notified to the Chair or Clerk following the meeting for response
- 331 **ANNUAL CRIME AND DISORDER REPORT - BOROUGH COMMANDER (Item C2)**
Chief Superintendent, Andy Carter, was present, and accompanied by Darren Jones and Elaina Usher. Councillor Sue Lukes Executive Member Community Safety and Jonathan Gallagher, Interim Head of Community Safety were also present for discussion of this item

A presentation was made to the Committee, copy interleaved, and during consideration of the presentation the following main points were made –

Policy and Performance Scrutiny Committee - 7 October 2021

- Crime Performance summary – total crime 12.9% down, violent crime 1.9% down, knife crime 9.2% down, serious youth violence 15.8% down, robbery 20.5% down, drug offences 24.7% down, moped enable crime down 1.3%, and pedal cycle enabled crime 1.55 down, domestic abuse down however race hate crimes risen 7.4%
- There were 23296 total notifiable offences in 2020/21
- Policing in Islington – Introduction of EC1 multi agency panel, ward improvement Panel implemented to improve the geographical and demographic reach within each Ward to give communities a strong voice.
- Introduction of violence suppression unit targeting robberies and knife crime, and revised hate crime plan introduced
- Implementation of Mayor's Action Plan with immersive experiences for new Police officers, role reversal on stop and search etc.
- Delivering opportunities for the public to experience policing and increasing accountability by reintroducing the ride-along teams and a new initiative Community Observer programme
- Violence against women and girls – VAWG service transformation started April 2020 and last year – number of initiatives taken place and new DA daily safeguarding meeting established. A strategy update will be circulated for comment with a launch scheduled for November. This was a priority area and work is taking place on safe havens and information sessions to inform boys of how to treat women and girls and safety and extra Police resources had been put in place at night across neighbourhoods to increase public confidence. 650 additional officers had been added across London to assist with this, and officers were also targeting hotspots
- Youth crime update – sustained reduction in youth violence, reduction in all national indicators of youth crime, enhanced detached youth work offer, NCL bid to provide additional support to young people involved in serious youth violence submitted to NHS England
- Key partnership initiatives – developed a successful summer violence reduction strategy, safer spaces campaign launched, reduction in rough sleeping, installation of knife surrender bins, consultation launch on 5 year violence reduction strategy, Tri borough action group with Haringey and Hackney to address crime and ASB in Finsbury Park area which has had positive results. Multi-agency ASB intervention panels developed weekly to address ASB at the earliest opportunity
- Noted that there were two main types of street robbery and there is a challenge around robbery by e scooter
- Noted the commitment to neighbourhood policing and that following the murder of Sarah Everard there is a need to rebuild trust with the community. Ward panels were often not representative of the community and community mapping was taking place
- It was stated that there was a challenge in the Blackstock Road and Finsbury Park area, and it was noted that whilst additional ward officers would be appointed, these were often newly appointed officers who need appropriate training
- Mysogonistic behaviour and hate crime were issues identified for action however it was noted that in LBI these areas had shown the highest satisfaction rates in London. Ward officers would also be available to give bespoke support to victims
- It was stated that COVID had had an effect on reducing crime, and this had given the Police an opportunity to seize the initiative, however crime levels were now rising again, but still below previous pre COVID levels
- Noted that the Police now had a crime exploitation unit which was fully staffed and this was looking at grooming and trafficking
- Every secondary school now had a schools officer, and work is also taking place to introduce this in two primary schools
- In response to a question as to the problem of drugs on the Andover Estate it was noted that the Police were aware of this issue

- In response to a question as to BAME representation at Ward Panels, it was stated that it was hoped to use social media/technology to attract BAME and young people
- Noted that there had been internal listening circles put in place to enable Police officers to report any issues, and deal with any issues faced following the Sarah Everard murder, and also there was anonymous reporting
- In response to a question it was stated that levels of reporting of Domestic Violence had been maintained, and that it was important to respond within the first 24 hours as this offered the best chance of reducing offending, and dealing with the problem
- Noted the reduction in Policing resources in recent years, however the Police were now committed to improve neighbourhood policing, and extra resources were being allocated
- Noted that the Police had a victim liaison team to ensure that support is given to victims whilst perpetrators were awaiting trial
- Noted that any feedback from Members to the Police on the reaction of the Public to the Police as a result of the Sarah Everard murder, in order to identify any actions that the Police could take to address these concerns would be welcomed
- Noted that in order to be transparent about Policing, and in particular with regard to stop and search, members of the Public could accompany the Police to see how they operated. 22% of stop and search resulted in a positive outcome
- Noted the actions taken to recruit more BAME police officers
- A Member stated that there needed to be better communication with the Public, and that recently a warrant card had been found in the street and it was stated that the Police would provide Councillor Lukes with details that could be circulated to Members, however information should be available on the website
- Reference was made to the knife bins located in the borough, and that these had been successful. It was stated that these were emptied quarterly at present but the frequency of collection could be looked at, as this had been reduced during COVID

The Chair thanked those present for attending

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SCRUTINY REVIEW EMPLOYMENT, BUSINESS AND COUNCILS FINANCIAL POSITION - WITNESS EVIDENCE - VERBAL (Item C1)

Polly Robbins, Director of Outlandish, an affordable workspace in Fonthill Road, and Stephen Biggs, Director of Community Wealth Building were present at the meeting. During consideration of her verbal presentation the following main points were made –

- Noted that the workspace had been established in 2019 and entered into a formal partnership with LBI. Outlandish worked with large Trade Unions and other organisations
- During the pandemic the workshop had to close, however outreach engagement had taken place, and two projects relevant to the Public had taken place with the Council. Training had taken place to upskill residents, and also as to how marketing could be improved. Businesses and residents had been badly affected by the pandemic. More work needs to take place to follow up on projects that had taken place during the pandemic to assess their effectiveness
- Noted that there had been a lot of innovation in the technology sector during the pandemic, and more young people were looking to build a career in the sector. In addition remote working was beneficial to family life and reduced commuting.

However remote working did mean that employers had a larger labour market to choose from and had the option of not recruiting from the local community

- The Council had been satisfied with the partnership and the workspace was pleased with the support offered by the Council during the pandemic. In response to a question it was felt that the development of more affordable workspaces and small businesses, such as cafes would be beneficial to the Finsbury Park area. There is also a need to gather evidence to more effectively target needs in the area, and to build up relationships with those residents who did not work during the pandemic
- In terms of the workforce of Outlandish, there were more men than women and 20% of the workforce were BAME, and it is hoped to improve on this
- Work is taking place with charities and during the pandemic work took place targeting BAME communities, and work had taken place with London Metropolitan University
- In response to a question as to social value added it was noted that the methodology, and the figure achieved by the workspace to date of social value could be provided. It was noted that rising energy bills would be an issue. The workspace had a 10 year contract with the Council that the Council paid the rent on the workspace, and that this was approximately £60k per year. In return the workspace had to deliver £12m of social value to the Council over the 10 year period. A loan had also been received during the pandemic to support the workspace
- It was noted that the workspace had to report quarterly to the Council
- In response to a question it was stated that University is not the only route into computing
- Noted that the workspace had 8 partners, and any surplus profits were reinvested. The workspace also worked with freelancers on larger projects
- There were a range of forums to establish links with businesses and the local economy team focuses on this
- In response to a question it was stated that there is a need to support local ethical supply chains, and to establish training to support people to establish new workspaces

RESOLVED:

That the Director of Community Wealth Building be requested to circulate details of the methodology used for determining social value

The Chair thanked Polly Robbins and Stephen Biggs for attending

333 MONITORING REPORT (Item)

RESOLVED:

That the report be noted

The meeting ended at 9.55 p.m.

CHAIR



Report of: Director of Human Resources

Meeting of:	Date	Ward(s)
Policy and Performance Scrutiny Committee	4 November 2021	All
Delete as appropriate		Non-exempt

Subject: Islington Council's use of Consultants, Interims and Agency Workers

1. Synopsis

- 1.1 This report provides the Policy and Performance Scrutiny Committee with an update report following the last report on 10 June 2021 on the Council's contract with Reed for the supply of consultants, interims and agency workers (collectively known as contingent workers) for the first half of the 2021/22 financial year.
- 1.2 The report also provides an update on contingent worker usage under the Local Government Resourcing Partnership contract and other contracts outside of the Reed contract.
- 1.3 Reporting is now under new departments following the senior level team restructure. Overall cost and staffing comparisons are still possible.
- 1.4 There has been a reduction in general spend on agency workers. Section 4 sets out the pressures that have resulted in an overall higher spend for the period, largely as a result of lateral flow testing capacity. Data for this year also includes the 2.75% pay award (£280k) which was paid in quarter 3 2020/21 and therefore is not reflected in that data as a comparison.

- 1.5 Spend on agencies workers (accounting for the new directorates created in April 2021) has fallen for all directorates except for Homes and Neighbourhoods.

2. Recommendations

- 2.1 To note the information provided in this report and the progress to:
 - a) Reduce the cost and use of contingent workers
 - b) Update on the strategies for monitoring and reducing usage and costs.

3. Background

- 3.1 Reed acts as a Managed Service Provider (MSP) for the supply of contingent workers for the Council. The Council also engages contingent workers through the Local Government Resourcing Partnership contract and other framework contracts for the supply of senior contingent worker roles.
- 3.2 Bids have recently closed for the re-procurement of this contract and evaluation is taking place during October. A new contract will present opportunities for improved social value and improved resource planning. A new post created in Human Resources will have responsibility for strategic resourcing, working with business managers on workforce planning to ensure plans are in place where necessary to recruit permanently to posts.
- 3.3 Contingent workers (interim, consultants, and agency workers) form a necessary part of our workforce where specialist skills or short-term, front-line cover for our services are required. It is recognised however, that this spend and thus the numbers of agency workers engaged needs to be effectively monitored and reduced if we are to reach our Council target of no more than 10% of the workforce (by FTE) being agency workers.
- 3.4 At the end of quarter 2, agency workers comprised 11.2% of the workforce by full time equivalent, which places Islington in the first quartile (top performance) for all London boroughs. There are four boroughs (all outer London) and the City of London with lower percentages. All are significantly smaller councils with more outsourced services.
- 3.5 The median for London is 13% from the latest London Councils Human Capital Metrics Report. Islington has a lower percentage by full time equivalent than Camden, Haringey, Westminster, Tower Hamlets, Lambeth, Hackney, Newham and Lewisham.

4. Update on the Reed Agency Contract spend and agency worker numbers

- 4.1 Table 1 below shows the spend for 2021/22 for quarters 1 and 2 (Reed Contract) broken down by department.

Table 1:

Directorate	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21	Total
People	£625,070	£666,591	£790,512	£657,826	£677,677	£855,908	£4,273,584
Environment	£404,377	£426,307	£519,480	£423,497	£439,397	£548,036	£2,761,093
Homes & Neighbourhoods	£390,855	£386,426	£475,776	£420,141	£400,499	£504,628	£2,578,326
Resources	£134,525	£152,096	£175,738	£181,061	£173,798	£212,826	£1,030,044
Public Health	£146,650	£89,916	£86,807	£90,426	£79,310	£99,476	£592,585
Community Wealth Building	£141,677	£130,375	£174,498	£122,462	£140,205	£183,644	£892,860
Fairer Together	£100,390	£124,756	£178,628	£127,761	£89,443	£99,032	£720,010
Chief Executive	£20,289	£20,076	£18,836	£13,376	£12,157	£8,890	£93,623
Agency Total	£1,963,831	£1,996,543	£2,420,275	£2,036,550	£2,012,486	£2,512,440	£12,942,125
Agency Total Excluding Public Health	£1,817,182	£1,906,627	£2,333,467	£1,946,124	£1,933,175	£2,412,964	£12,349,540

*The next report will show People data disaggregated following the decision to divide the portfolio into children's and adults'.

Table 2 below shows the agency worker spend for the quarters 1 and 2 of 2020/21 (Reed Contract).

Table 2:

Directorate	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Total
People	£720,001	£786,600	£913,230	£737,944	£706,588	£876,725	£4,741,088
Environment & Regeneration	£682,011	£760,342	£913,888	£731,881	£660,007	£639,698	£4,387,827
Housing	£273,821	£311,229	£374,811	£280,096	£273,876	£411,957	£1,925,790
Resources	£273,685	£282,785	£318,038	£253,378	£284,137	£321,914	£1,733,937
Chief Executive	£16,067	£16,779	£14,411	£12,682	£17,765	£8,673	£86,378
Public Health							£0
Total	£1,965,586	£2,157,735	£2,534,378	£2,015,981	£1,942,374	£2,258,967	£12,875,019

4.2 The agency spend for 2021/22 has increased by £67k for the first two quarters compared to the first two quarters of 2020/21. The reason for this increase is:

- £592k spent in Public Health on lateral flow testing. If the spend on lateral flow testing is excluded, the spend has fallen by £525k.

Also the spend for 2021/22 includes additional spend arising from:

- the effect of the 2.75% pay award applied to the majority of agency workers
- the transfer of 'off contract' agency workers to the Reed contract

so the comparative reduction in spend is higher than £525k.

4.3 The number of agency staff by full time equivalent at a departmental level is at Table 3 below for 2021/22. The numbers of agency staff by FTE over the period has

averaged 500. The average for the last 12 months was 490. The numbers are higher than anticipated due to the continuing use of agency staff in Public Health for lateral flow testing.

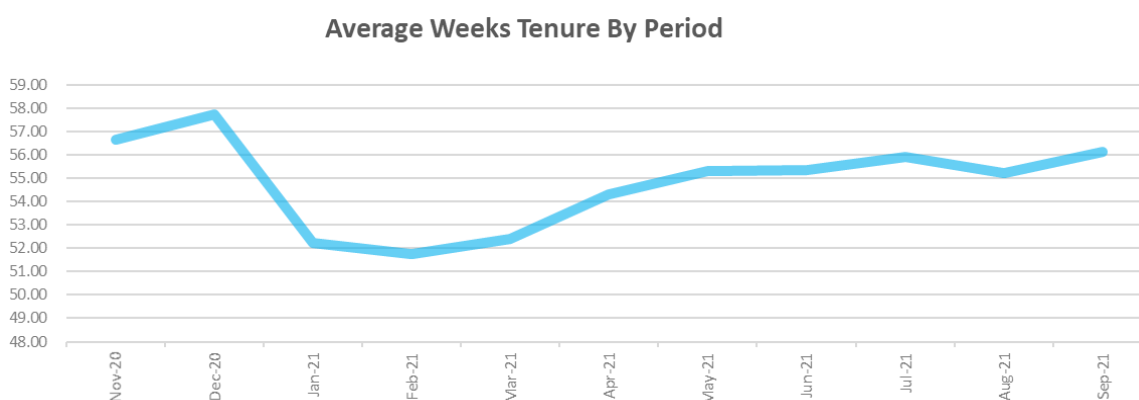
Table 3

	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21
FTE based on 35 hours (5 days) per Week						
People	147.26	155.35	149.00	154.65	152.53	156.46
Environment	126.95	133.56	131.66	133.38	140.15	134.70
Homes & Neighbourhoods	93.06	96.27	94.17	101.69	94.76	92.92
Resources	23.92	24.87	24.42	28.12	30.32	29.61
Public Health	41.52	25.37	20.52	27.63	23.44	22.64
Community Wealth Building	32.37	29.42	33.55	28.23	31.50	32.22
Fairer Together	26.29	32.49	39.15	34.70	23.05	20.73
Chief Executive	5.20	5.12	3.88	3.89	2.96	2.32
Total	496.58	502.45	496.35	512.29	498.70	491.58

4.4 Average Reed agency worker tenure by weeks

The average tenure of agency workers over the last 12 months has varied between 58 and 52 weeks. It has been rising since April 2021 except for the Resources and Chief Executives directorates. The average tenure should be reduced through increasing recruitment activity to replace agency workers with permanent employees.

4.5 The Council has agreed a principle that the tenure for agency workers should not exceed a year. As at 30 September there were 242 agency workers engaged for more than a year with 116 of these engaged for more than 2 years. These are the priority assignments for reconsideration by the new resourcing lead working with the hiring managers responsible.



5. Update on contingent worker spend outside of the Reed MSP contract

5.1 The Council also engages contingent workers outside of the Reed framework. This can be through the Local Government Resourcing Partnership (LGRP) or other direct

contracts. These contracts are paid through the council's invoice payment processes and tend to be for the higher paid specialist roles.

- 5.2 Table 4 shows the spend on contingent workers outside of the Reed contract for 2019/20, 2020/21 and 2021/22 to date.

Table 4

Contingent worker spend outside of Reed MSP contract				
Financial year	19/20	20/21	21/22 (quarters 1 and 2)	21/22 forecast
Spend	£2,968,134	£2,440,808	£1,261,491	£2,340,000

6. All Agency workers/interims engaged at over £450 per day

- 6.1 Council officers continue to take steps to control the number of high cost agency/interims engaged. In some instances, numbers have been reduced by the recruitment of permanent employees, conversion to fixed term contracts where appropriate to retain specialist skills for a limited period and through negotiated reductions in day rates and charge rates.
- 6.2 Overall in 2021/22, there has been a rise in highly specialist agency workers and interims engaged above £450 per day, due to additional project managers in IT and Digital Services, the council's workplace modernisation programme, FutureWork and senior management cover in People Services. However, it remains significantly lower than a year ago and below 1% of the total workforce.
- 6.3 The table below shows the number of these workers reported to the committee over the last 12 months.

Sample Date	Reed agency workers	Other agency workers	Total
30 September 2020	28	18	46
31 March 2021	14	8	22
30 September 2021	18	12	30

- 6.4 At the meeting of the Committee on 10 June, members acknowledged the challenges with IT project resourcing and asked for those to be shown separately. They also asked for the breakdown of current £450+ consultants by department, both of which are included in the following table.

Department	Total £450+ agency and interim
Community Wealth Building	5*
Environment	2
Fairer Together	3
Homes & Neighbourhoods	5
People	7
Resources (non IT)	3
Resources (IT)	5

**This includes the Corporate FutureWork Programme Team x3*

7. Reducing agency spend

7.1 Engagement of contingent workers

It is recommended that all contingent workers are engaged through the Reed framework to allow appropriate analysis and management of contingency workforce spend. There may be some exceptions where specialist roles cannot be filled using the Reed framework e.g. IT specialists.

The Local Government Resourcing Partnership can be used where roles cannot be filled through the Reed contract. Business cases must be approved by the Corporate Management Board.

7.2 Temp to Perm

We have introduced 'temp to perm' guidance to support recruitment in departments. This process has transferred three senior agency posts to fixed term contracts in 2021/22, however further work needs to be carried out by departments to transfer staff in non-managerial posts. Following the HR restructure, the HR Customer Delivery Team will be liaising with departments to push further temp to perm activity.

- 7.3 Departments will be developing People Plans over the coming 3-6 months which will incorporate strategies for agency reduction as part of their workforce planning and consider campaigns to permanently fill hard to recruit posts.

8. Implications

8.1 Financial implications

The attached report includes the current spend on agency workers.

8.2 Procurement Implications:

None, as no changes to the contract with Reed Talent Solutions or the LGRP contract.

8.3 Legal Implications:

None, as no implications in relation to the Agency Worker Regulations.

8.4 Environmental Implications and contribution to achieving a net zero carbon Islington by 2030:

There are no specific environmental implications arising from this update report.

8.5 Equalities Impact Assessment

The council must, in the exercise of its functions, have due regard to the need to eliminate discrimination, harassment and victimisation, and to advance equality of opportunity, and foster good relations, between those who share a relevant protected characteristic and those who do not share it (section 149 Equality Act 2010). The council has a duty to have due regard to the need to remove or minimise disadvantages, take steps to meet needs, in particular steps to take account of disabled persons' disabilities, and encourage people to participate in public life. The council must have due regard to the need to tackle prejudice and promote understanding.

This report provides an update on the council's use of consultants, interims and agency workers. An equalities impact assessment is not required in this instance.

Appendices: none

Background papers: none

Final report clearance:

Signed by:

Director of HR

Date: 22 October 2021

Report author: Julie Foy
Tel: 0207 527 2680
Email: Julie.Foy@islington.gov.uk

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**Resources Department
Newington Barrow Way, London, N7 7EP**

Report of: Corporate Director of Resources

Meeting of:	Date	Ward(s)
Policy and Performance Scrutiny Committee	04 November 2021	All

Delete as appropriate	Exempt	Non-exempt
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SUBJECT: Budget Monitoring 2021/22 – Month 5

1. Synopsis

- 1.1 The Resources Directorate produces regular budget monitoring reports on the council's current financial position to allow the Executive to fulfil its responsibility to monitor the budget and make decisions relating to budget revisions and the allocation of contingency funding.
- 1.2 The Policy and Performance Scrutiny Committee's Terms of Reference also include the responsibility to consider matters relating to the financial position of the council. Therefore, the latest budget monitoring report is submitted to meetings of the Policy and Performance Scrutiny Committee.

2. Recommendations

- 2.1 To consider and note the enclosed budget monitoring report which was considered by the Executive on 14 October 2021.

3. Background

- 3.1 The council is required by law to conduct its business efficiently and to ensure that it has sound financial management policies in place that are strictly adhered to. Reviewing the budget from time to time during the year and taking any such actions as is deemed necessary is the responsibility of the Executive. The monitoring of the budget by the Policy and Performance Scrutiny Committee provides an additional level of assurance.

4. Implications

- 4.1 The implications are detailed in the enclosed report.

5. Reason for recommendations

- 5.1 To enable the Policy and Performance Scrutiny Committee to fulfil its obligation to consider matters relating to the financial position of the council.

Appendices:

Report to the Executive: Budget Monitoring 2021/22 – Month 5 and associated appendices.

Background papers: None

Final report clearance:

Signed by:

Corporate Director of Resources
(Section 151 Officer)

27 October 2021

Date

Report of: Executive Member for Finance and Performance

Meeting of	Date	Ward(s)
Executive	14 October 2021	All

Delete as appropriate:	Exempt	Non-exempt
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2021/22 BUDGET MONITORING – MONTH 5

1. SYNOPSIS

- 1.1 This report presents the forecast outturn position for the 2021/22 financial year as at the end of month 5 (31 August 2021).
- 1.2 The budget forecasts remain very uncertain at this stage in the financial year and recovery from the COVID-19 pandemic. Rather than a one-off event that the council's budget is recovering from, COVID-19 will continue to have a significant ongoing impact on the council's budget for the foreseeable future. There is a need to maintain and, where possible, increase resilience in the council's balance sheet and reserves to reflect hardening budget risks over the medium term.
- 1.3 Overall, the council is currently estimating total General Fund budget pressures of (+£24.954m). This is an increase of (+£2.223m) since the previous reported position, primarily due to adverse movements in the Environment and People directorate forecasts. After the allocation of available COVID-19 funding and an assumed allocation from contingency, this reduces to a forecast net overspend of (+£0.894m) on the General Fund as follows:
 - (-£11.714m) centrally allocated COVID-19 government grant confirmed to date, comprising general grant and Contain Outbreak Management Fund (COMF).
 - (-£2.436m) estimated compensation from the government's sales, fees and charges (SFC) income loss scheme for 2021/22 Quarter 1 (Q1).
 - (-£7.117m) COVID-19 contingency budget and reserves set aside as part of the 2021/22 budget setting process.
 - (-£2.900m) assumed call on contingency in relation to evolving assumptions on the 2021/22 local government pay award (negotiations still ongoing) compared to original budget setting assumption.

- 1.4 At present there are no forecast council tax or business rates income budget variances.
- 1.5 The Housing Revenue Account (HRA) is currently forecasting an in-year surplus of (-£15.079m, unchanged since the previous reported position), predominantly in relation to capital financing costs that are now expected to be incurred in future financial years. A significant proportion of the HRA budget is funding towards the housing capital programme. This means there can be large in-year fluctuations to revenue budgets when capital slippage occurs.
- 1.6 At the end of month 5, capital expenditure of £29.354m had been incurred against a 2021/22 full year forecast of £169.082m and against the revised 2021/22 capital budget of £203.322m. Within this, many schemes are still forecasting expenditure to budget pending a review of capital expenditure profiles that is currently underway. It is expected that this will result in re-profiling of the capital programme between financial years for approval in subsequent budget monitoring reports to the Executive.

2. RECOMMENDATIONS

- 2.1. To note the forecast 2021/22 General Fund budget variance and summary update on the deliverability of agreed budget savings. (**Section 3, Tables 1-2 and Appendices 1-2**)
- 2.2. To note the forecast in-year budget variance on the Housing Revenue Account (HRA). (**Section 4**)
- 2.3. To note the 2021/22 capital expenditure forecast of £169.082m and that a review of the profiling of the capital programme is currently underway. (**Section 5, Table 4 and Appendix 3**)
- 2.4. To note that £0.119m has been added to the 2021/22 capital programme for additional works on the Bunhill 2 Project, following approval by the Executive. (**Paragraph 5.4**)

3. GENERAL FUND

Summary

- 3.1. The forecast 2021/22 budget variance is summarised in **Table 1** and detailed by individual General Fund variance at **Appendix 1** and by individual service area at **Appendix 2**.

Table 1 – 2021/22 General Fund Forecast Over/(Under)Spend

GENERAL FUND	COVID-19 £m	Non COVID-19 £m	Month 5 Total £m	Month 3 Total £m	Monthly Movement £m
Chief Executive's Directorate	0.000	0.000	0.000	0.000	0.000
Community Wealth Building	0.800	0.000	0.800	0.800	0.000
Environment	8.304	(3.205)	5.099	3.587	1.512
Fairer Together	0.252	0.000	0.252	0.252	0.000
Homes and Neighbourhoods	0.934	(0.934)	0.000	0.000	0.000
People – Children's	2.830	2.312	5.142	5.709	(0.567)
People – Adult Social Services	3.218	3.091	6.309	5.149	1.160
Public Health	0.488	(0.488)	0.000	0.000	0.000
Resources	2.105	0.118	2.223	2.105	0.118
Total Directorates	18.931	0.894	19.825	17.602	2.223
Corporate Items	2.229	2.900	5.129	5.129	0.000

Total General Fund	21.160	3.794	24.954	22.731	2.223
COVID-19 Tranche 5 Grant and COMF	(11.714)	-	(11.714)	(11.714)	0.000
SFC Q1 Compensation (Estimate)	(2.436)	-	(2.436)	(2.436)	0.000
COVID-19 Contingency Budget/Reserves	(7.010)	-	(7.010)	(5.500)	1.510
Assumed Call on Contingency Budget	-	(2.900)	(2.900)	(2.900)	0.000
Net General Fund Over/(Under)Spend	0.000	0.894	0.894	0.181	0.713

Chief Executive's Directorate (Breakeven Position, unchanged since the previous reported position)

3.2. The Chief Executive is currently forecasting a breakeven position.

Community Wealth Building (+£0.800m, unchanged since the previous reported position)

3.3. The Community Wealth Building directorate is currently forecasting a net overspend of (+£0.800m), comprised entirely of COVID-19 related budget pressures.

3.4. There are COVID-19 related budget pressures in the department which are unchanged since the previous reported position and include:

- (+£0.548m) reduced income from the Assembly Hall.
- (+£0.100m) reduced income from Planning fees.
- (+£0.213m) Additional pandemic response related costs e.g. hygiene maintenance.
- (-£0.061m) offsetting reduction in operational costs at the Assembly Hall.

Environment Directorate (+£5.099m, an increase of £1.512m since the previous reported position)

3.5. The Environment directorate is currently forecasting a net overspend of (+£5.099m), of which (+£8.304m) is attributable to COVID-19 related budget pressures.

3.6. In total, this is a movement of (+£1.512m) since the previous reported position and is due to:

- Revised forecast on House in Multiple Occupation Licensing fees (+£0.442m) as some of the fee previously forecast will be required to finance the costs of implementing the schemes.
- Shortfall on Registrars income (+£0.382m) due to period with no weddings, reorganised ceremonies from last year with no income and loss of the council chamber due to building works and changes to building safety regulations as a large capacity venue.
- Additional fleet management costs (+£0.100m) as a result of vehicle hire costs.
- General revision of forecasts throughout the department resulting in a net overspend of (+£0.092m).
- Increase in income forecast due to recharge, fee and other income (-£0.243m).
- The forecast impact of COVID-19 on the directorate has increased by (+£0.738m) since the previous reported position due to revisions on the shortfall of trade waste, fixed penalty notice and pest control income, and continuing COVID-19 functions which were funded by specific grants in the previous financial year i.e. additional patrols, weekend day service, council stewards and emergency planning support to vaccination centres

3.7. The department relies heavily on fees and charges income to subsidise its services and the COVID-19 crisis has severely impacted on revenue generating activities across all service areas:

- Parking related income – there has been a substantial decrease in projected income across Pay & Display and Permit & Vouchers. Early estimates indicate that the impact will see a loss in income across these areas of around (+£3.979m, unchanged since the previous reported position).
- Leisure related income – the council receives income from operating the leisure centres and from events within our parks and open spaces. The forecast impact of this income loss is (+£3.135m, an increase of £0.120m since the previous reported position).
- Other areas such as Commercial Waste, Tables and Chair, Fixed Penalty Notice and Pest control income are also experiencing reduced levels of service and it is estimated that the net income loss across these areas will be (+£0.970m, an increase of +£0.398m since the previous reported position).

3.8. Other reasons for the overspend include:

- Additional overtime, allowances and mortuary costs throughout the Public Protection division as a result of COVID-19 (+£0.220m, new pressure for month 5)
- Shortfall in Registrars income (+£0.382m, new pressure for month 5)
- Overspend within Parking financial charges, NSL/PCN debt registration (£+0.354m, a decrease of -£0.002m since the previous reported position)
- Overspend within SES on vehicle maintenance (+£0.100m, new pressure for month 5)
- Additional spend on running costs (+£0.092m, new pressure for month 5).

3.9. Partially offsetting these budget pressures, based on prevailing activity the directorate is forecasting additional income totalling (-£4.134m, a decrease of +£0.201m since the previous reported position) for Parking Bay suspensions, House in Multiple Occupation licensing, Highways fees, recharge and other fee income. These activity levels are constantly monitored, and the forecasts will be refined based on emerging data.

Fairer Together (+£0.252m, unchanged since the previous reported position)

3.10. The Fairer Together directorate is currently forecasting an overspend of (+£0.252m) entirely attributable to the COVID-19 response and specifically the 'We are Islington' service. Additional overtime and salary related expenditure are being incurred due to extra support and assistance provided to the vulnerable, isolating and communities at large.

Homes and Neighbourhoods (Breakeven position, unchanged since the previous reported position)

The Homes and Neighbourhoods directorate includes the council's statutory, yet unfunded by central government, duty to provide a safety net to vulnerable migrants with No Recourse to Public Funds (NRPF) – including European Economic Area Nationals, under social services legislation (including the Care Act 2014 and Children's Act 1989).

3.11. The Housing directorate is currently forecasting a net breakeven position for the General Fund, comprised of (+£0.934m, an increase of +£0.058m since the previous reported position) COVID-19 related net budget pressures after specific grant funding and (-£0.934m, a decrease of -£0.058m since the previous reported position) net non-COVID-19 related underspends.

3.12. COVID-19 has continued to cause budget pressures across homelessness and NRPF services of (+£0.934m). This is shown through rising client numbers, increased provider costs, additional legal challenges, extra landlord incentive payments, higher rent arrears and lost income sources. The homelessness service had to alter its service provision following a series of central

government instructions. The financial pressure is being met from wider departmental underspends and repurposed grants.

- 3.13. The movement since the previous forecast includes increased TA costs as client numbers have increased during the pandemic and will either continue to rise or remain steady. This pressure will be partly offset with the Rough Sleeper Initiative Grant. As TA cases remain high it is likely that higher amounts of rental income will feed through in the coming months. Other cost reductions include decrease in the use of private sector leasing properties, minor staffing changes and reduction in non-pay expenditure.
- 3.14. Underlying the COVID-19 impact are the continued financial pressures of the Homelessness Reduction Act 2017 and changes to the Statutory Homelessness Code of Guidance. This Act and amended Code are increasing the number of new homeless cases for the council and resulting in rising legal challenges.
- 3.15. Within the net non-COVID-19 related underspend, there is a forecast budget pressure of (+£0.427m, unchanged since the previous reported position) on Islington Lettings, the council run not-for-profit letting agency, Islington Lettings is include Islington Lettings. This is partly due write offs of uncollected rent.

People (+£11.451m, an increase of +£0.593m since the previous reported position)

- 3.16. The People directorate (comprising Children's, Employment and Skills and Adult Social Services) is currently forecasting a (+£11.451m) overspend.

Children's - General Fund (+£5.142m, a decrease of -£0.567m since the previous reported position), Schools (-£5.553m, a reduction of -£0.008m since the previous reported position)

- 3.17. Children's is currently forecasting a net overspend of (+£5.142m), comprised of (+£2.830m) COVID-19 related budget pressures and risks and (+£2.312m) non COVID-19 related net overspends.
- 3.18. COVID-19 related budget pressures in the department comprise:
- (+£0.500m, unchanged since the previous reported position) forecast loss of parental fee income in Children's Centres due to sustained lower levels of attendance.
 - (+£0.285m, a decrease of -£0.122m since the previous reported position) forecast commercial income risk in relation to the universal youth offer.
 - (+£1.597m, unchanged since the previous reported position) forecast net pressure against the children looked after placements budget, which is largely attributable to COVID-19. Several management actions have been put in place to control costs including:
 - Detailed review of costs pressures through the placements board.
 - Focus on increasing in-house recruitment of foster carers.
 - Regional work across London regarding high costs placements, a local welfare secure unit for children who need their liberty restricted due to risk.
 - Sub-regional block booking with Independent Fostering Agencies to reduce costs, by reducing boroughs competing for the same placement and pushing up cost.
 - Service director approval required for all residential/high cost placements.
 - (+£0.270m, an increase of +£0.006m since the previous reported position) forecast overspend against Special Educational Needs and Disabilities (SEND) transport due to increased costs of transporting young people and the loss of curriculum income. This is an increase of (+£0.006m) since the previous reported position.

- (+£0.178m, unchanged since the previous reported position) other COVID-19 cost pressures.

3.19. Non COVID-19 budget pressures are made up of:

- The previously reported pressure of £0.481m for costs of implementing the new Adolescent Support Intervention Programme is now being funded by the corporate transformation fund, (a reduction of -£0.481m since the previous reported position). The service is projected to lead to future cost avoidance of £0.902m per annum. The service is targeted at teenagers through a wraparound intensive prevention programme of support that could prevent up to 11 young people becoming looked after. This is no longer an in-year pressure but remains an ongoing cost pressure.
- (+£0.177m, unchanged since the previous reported position) legal costs in relation to a delay in the conclusion of care proceedings and to SEND appeals. The use of Counsel is subject to service director approval to minimise this cost pressure.
- (+£0.393m, unchanged since the previous reported position) further cost risks in relation to the re-procurement of the youth offer. An enhanced offer will incur additional costs and there will be a risk to commercial income generated under the current offer.
- (+£0.357m, an increase of+ £0.030m since the previous reported position) overspends due to a reduction in funding from the Youth Justice Board (despite rising activity), increased activity against the remand budget, and staffing pressures to meet significantly increased caseloads in the SEND team in line with the SEND strategy and statutory duties.
- (-£0.100m, unchanged since the previous reported position) underspend on the council's Universal Free School Meals programme due to increased eligibility for government funded free school meals and falling pupil numbers.
- (+£0.262m, unchanged since the previous reported position) ongoing staffing pressure in relation to supporting increased numbers of care leavers in recent years.
- (+£0.125m, unchanged since the previous reported position) cost pressure in relation to increased demand for temporary accommodation.
- (+£1.090m, unchanged since the previous reported position) of in-year cost pressures in relation to early help, Islington Trauma Informed Practices in Schools (iTIPS) and Partners in Practice due to timing differences in relation to funding. The funding for these items has already been recognised in previous financial years.
- (+£0.008m, unchanged since the previous reported position) of other net underspends across the service.

3.20. There is an underspend of (-£5.553m) (3.5%) against the ring-fenced Dedicated Schools Grant (DSG), a reduction of (+£0.008m) since the previous reported position. This forecast includes (-£4.082m) of balances brought forward from previous years. The underspend is as follows:

- (-£0.199m) unallocated funding in the Central School Services Block that is being held to smooth in reductions in funding in future years as the government continues to phase out funding for historic duties. (-£0.044m) of this underspend is a balance from previous years.
- (-£2.858m) estimated balance of high needs funding after allowing for forecast demographic cost pressures in the region of £1m, a reduction of (+£0.008m) since the previous reported position. There is a high level of uncertainty in the high needs forecast at this point in the year. (-£1.542m) of this underspend relates to balances from previous years. The council is working closely with schools and other stakeholders to update the SEND strategy in order to ensure that the needs of children and young people with high needs are met.

- (-£0.463m) prior year balance in relation to funding for the statutory entitlement for 2-year-old provision that is being held by Schools Forum to offset a future year funding risk.
- (-£2.033m) early years contingency balance from previous years that is being held to offset funding risks due to lower numbers in provision because of COVID-19, and to meet pressures in relation to early years SEND.

3.21. School Individual school balances stood at (+£9.459m) at the end of 2020/21. Schools have budgeted to reduce their balance by (-£5.468m) to (+£3.991m) over the course of the year. Quarter 1 monitoring has shown an improvement in this position of (+£0.309m) to (+£4.301m). Some use of surplus balances will be planned for capital works, where timing can be uncertain.

3.22. There are 9 schools in deficit as of 31 March 2021, based on the budget plans submitted by schools this is expected to reduce to 8 by 31 March 2022, with two schools coming out of deficit and one entering into a deficit.

Adult Social Services (+£6.309m, an increase of +£1.160m since the previous reported position)

3.23. Adult Social Services is currently forecasting an (+£6.309m) overspend. This is mainly (+£3.218m) attributable to the COVID-19 crisis, with a non COVID-19 overspend of (+£3.091m).

3.24. The department is forecasting net COVID-19 related budget pressures of (+£3.048m) in relation to additional demand from the COVID-19 Hospital Discharge Service, as follows:

- (+£2.454m, unchanged since the previous reported position) in relation to cohort of people who entered a care package between 19 March 2020 and 31 August 2020 (funded by NHS to 31 March 2021) and between 1 September 2020 and 31 March 2021 (funded by the NHS for first 6 weeks).
- (+£1.317m, a decrease of -£0.055m since the previous reported position) in relation to the cohort of people who entered a care package between 1 April 2021 and 30 June 2021 (funded by NHS for first 6 weeks) and between 1 July 2021 and 30 September 2021 (funded by NHS for first 4 weeks). This is offset by estimated NHS funding of (-£0.723m). Review teams were set up to reduce the cost of these packages, however a pressure persists.

3.25. Additional COVID-19 budget pressures totalling (+£0.170m, unchanged since the previous reported position) include workforce pressures of running additional social work and occupational therapist capacity.

3.26. Non COVID-19 related pressures include a contract with Care UK to manage the delivery of three care homes and day centres. Since September 2020, a fire related suspension has prevented any new placements from using vacant beds across all three care homes. This has created a forecast budget pressure of (+£1.850m, unchanged since the previous reported position) due to additional spot purchased residential beds whilst also paying for the vacant beds in Care UK. The ongoing issue with the provider also creates a pressure of (+£0.172m, unchanged since the previous reported position) in relation to delivery of the 'Better Use of Block Provision' saving.

3.27. The ongoing issues with Care UK will lead to an estimated additional cost of (+£1.400m) in 2021/22, with additional budgetary impact in future financial years.

3.28. Budget provision had been set aside in order to fund Care UK to pay the London Living Wage to their staff. This is no longer anticipated to be agreed in 2021/22, resulting in a one-off underspend of (-£0.700m, unchanged since the previous reported position).

- 3.29. Adult Social Services continues to be impacted by wider demographic pressures, including increased demand for services and need of acute care. This is part-funded through demographic budget growth assumed in the 2021/22 budget. However, there is currently forecast to be an additional, unbudgeted demographic growth pressure of (+£0.994m, a decrease of -£0.427m since the previous reported position) as well a pressure of (+£0.250m) in relation to delivery of demand management savings.
- 3.30. The additional clients entering Adult Social Services will also increase the amount of client contributions the council will receive. This partially offsets the pressures created from the additional demand by (-£0.200m, an increase of +£0.400m since the previous reported position). There is also a one-off balance on the Direct Payment accounts of (-£0.500m).
- 3.31. Other small non COVID-19 related underspends totalling (-£0.0175m, a decrease of -£0.158m since the previous reported position) make up the remainder of the non COVID-19 variance.

Public Health (Breakeven position, unchanged since the previous reported position)

- 3.32. Public Health is funded via a ring-fenced grant of £27.365m for 2021/22. The directorate is currently forecasting a breakeven position, of which (+£0.488m) are COVID-19 related budget pressures.
- 3.33. COVID-19 is currently estimated to cause a pressure of (+£0.488m). The main COVID-19 budget pressures are in the Sexual Health division (increased online access to STI testing). This is fully offset by underspends, namely an underspend in the Sexual Health division of (-£0.479m, a decrease of -£0.007m since the previous reported position) due to decreased levels of activity within areas of the service.
- 3.34. The following non COVID-19 related budget pressures of (totalling +£0.115m, an increase of +£0.007m since the previous reported position) are forecast across the directorate:
- (+£0.042m, unchanged since the previous reported position) within Smoking & Tobacco division for the additional cost of a two-year Smoke free Pregnancy project.
 - (+£0.071m, an increase of +£0.025m since the previous reported position) within Substance Misuse division, predominantly due to the service continuing to commission withdrawal services and homelessness health services for 2021/22, as a consequence of demand remaining high.
 - (+£0.002m, a decrease of £0.018m since the previous reported position) additional pressure across the department.
- 3.35. These non-COVID-19 related budget pressures are fully offset by the following underspends in various divisions:
- (-£0.063m, a decrease of -£0.007m since the previous reported position) within Sexual Health as a result of lower demand for GP Local Enhanced Services during the pandemic.
 - (-£0.034m, unchanged since the previous reported position) within Obesity and Physical Health predominantly due to a supplier folding at the start of 2021/22.
 - (-£0.019m, unchanged since the previous reported position) small underspends across the department.
- 3.36. In addition to the reported budget variance, the directorate is forecasting (+£0.353m) one-off projects and (+£0.250m) team posts that are to be funded by wider Public Health underspends and/or the public health earmarked reserve.
- 3.37. The directorate will need to ensure sufficient resources are allocated to fund the Agenda for Change salary uplift to NHS providers. It is unclear how much the additional cost will be as discussions are ongoing.

Resources (+£2.223m, an increase of +£0.118m since the previous reported position)

- 3.38. The Resources directorate is currently forecasting a net overspend of (+£2.223m), comprising of (+£2.105m) in relation to COVID 19 budget pressure and (+£0.118m), non COVID-19 overspend.
- 3.39. The most significant COVID-19 budget pressure in the directorate is an estimated (+£1.936m, unchanged since the previous reported position) of additional costs of IT related hardware and software solutions. Examples of these costs include the fit out of the council chamber for broadcasts, delays to schemes and additional infrastructure required to support rapidly increasing digitisation of services.
- 3.40. Additional costs (+£0.169m, unchanged since the previous reported position) include delays to the implementation of the case management system within Legal Services, the willingness of the courts to use e-bundling and loss of legal income from planning activities due to reduced demand.
- 3.41. The directorate is also incurring non COVID 19 related extra costs of (+£0.177m, new pressure for month 5) in connection with various ad hoc projects including on-going restructure, recruitment campaign, consultancy/agency and Civica upgrade costs, part of which is offset by non COVID-19 underspend (-£0.059m, new underspend for month 5) elsewhere within the department.

Corporate Items (+£5.129m, unchanged since the previous reported position)

- 3.42. The initial corporate items forecast is a (+£5.129m) overspend, comprising (+£2.229m) COVID-19 related pressures and non COVID-19 related net pressures of (+£2.900m).
- 3.43. The COVID-19 related corporate budget pressure relates to the implementation of the Council Tax Support Hardship Scheme for 2021/22, mirroring the scheme that ran to support residents in 2020/21.
- 3.44. The forecast non COVID-19 variance (+£2.900m, unchanged since the previous reported position) is in relation to evolving assumptions on the 2021/22 local government pay award. Following announcements from the Chancellor during the budget setting process, the council set aside provision for a zero percent general pay award together with an increase for those staff on the lower pay grades. It is now anticipated that the pay award will be higher than budgeted, however negotiations remain ongoing.

Council Tax and Business Rates (Breakeven position)

- 3.45. COVID-19 led to significant council tax income and business rates income losses in 2020/21. Whilst it is too early in the year and recovery from the pandemic to fully assess the budget outlook in this area, collection levels currently appear to be reassuring compared to the prudent assumptions made at 2021/22 budget setting. This resilience in collection is to some extent underpinned by the government's extension of Business Rates Reliefs and the Furlough Scheme. As such, a breakeven position on council tax and business rates is currently forecast.

4. HOUSING REVENUE ACCOUNT (HRA)

- 4.1. The HRA is currently forecasting an in-year surplus of (-£15.079m), predominantly in relation to capital financing costs that are now expected to be incurred in future financial years. The HRA budget forecast is summarised in **Appendix 2**.
- 4.2. As the HRA is a ring-fenced account, a surplus or deficit at the end of the financial year will be transferred to or from HRA reserves.

- 4.3. A significant proportion of the HRA budget is funding towards the housing capital programme. This means there can be large in-year fluctuations to revenue budgets when capital slippage occurs. At month 5, there is a forecast net capital financing underspend on the HRA of (-£15.012m), comprising:
- (+£1.000m) capital cost pressure on the Andover 42 unit new build scheme, representing 3.5% of scheme cost.
 - (+£0.800m) pump room upgrades to facilitate operational effectiveness of Bunhill 2.
 - (+£0.180m) Holland Walk lighting improvement works.
 - (-£16.992m) anticipated New Build Programme slippage, which is simply moving the same expenditure into 2022/23. That is, capital expenditure has slipped into the next financial year and so has the HRA revenue funding required to finance the expenditure.
- 4.4. The remaining forecast budget variance (-£0.067m) is in relation to the following areas:
- (-£0.456m) additional generated income within the Rent and Service Charges department, representing 0.26% of budget.
 - (+£0.389m) HRA parking income shortfall as current data indicates that usage of car spaces and garages has failed to return to pre-pandemic levels. This could be partly due to a decline in the need to commute for work and behavioural changes influenced by the implementation of the Low Traffic Neighbourhood (LTN) initiative. There is a risk that HRA parking income could reduce further with the expansion of the Ultra Low Emission Zone (ULEZ) from October 2021.
- 4.5. Whilst the HRA is not expecting any material variances to result from COVID-19 related activities, there remains a risk that tenant rent and service charge arrears could increase when the furlough scheme ends in September 2021. However, a more significant factor of increasing arrears is the ongoing migration from Housing benefit (HB) to Universal Credit (UC). This is because tenants on UC typically hold much higher arrears (UC tenants average arrears of £1,400 and non UC tenant's average arrears of £750).
- 4.6. An assessment as to the recoverability of arrears is reflected in the budget in the form of a provision for arrears that are deemed irrecoverable in the long term (also known as bad debt provision). The 2021/22 HRA budget includes a bad debt provision of (+£2.250m) to accommodate tenant rent arrears that are deemed irrecoverable. In addition, a (+£1.500m) one-off provision has been made available for any pressure that may arise from the migration of HB to UC. This assessment will be kept under review as the year progresses.

5. CAPITAL PROGRAMME

- 5.1. At the end of month 5, capital expenditure of £29.354m had been incurred against a 2021/22 full year forecast of £169.082m and against the revised 2021/22 capital budget of £203.322m. This revised 2021/22 budget now incorporates approved slippage from 2020/21.
- 5.2. The capital forecast at month 5 reflects initial forecast variances where available. However, many schemes are still forecasting expenditure to budget pending a review of capital expenditure profiles that is currently underway. It is expected that this will result in re-profiling of the capital programme between financial years for approval in subsequent budget monitoring reports to the Executive.
- 5.3. The latest capital position is summarised by directorate in **Table 4** and by project in **Appendix 3**.

Table 4 – 2021/22 Capital Programme

Directorate	Revised Budget 21/22 £m	Spend to Date M5 £m	Forecast Outturn 21/22 £m	Forecast Variance/Slippage £m
Community Wealth Building	7.968	1.403	8.474	0.506
Environment	36.929	0.794	29.140	(7.789)
Housing	146.001	26.379	121.402	(24.599)
People	12.424	0.778	10.066	(2.358)
Total	203.322	29.354	169.082	(34.240)

- 5.4. There is a capital budget pressure on the Bunhill 2 Project due to additional professional fees resulting from COVID-19 measures. Following Executive approval, £0.119m has been added to the current year capital programme for this, to be funded from existing available capital resources.

6. IMPLICATIONS

Financial Implications

- 6.1. These are included in the main body of the report.

Legal Implications

- 6.2. The law requires that the council must plan to balance its spending plans against resources to avoid a deficit occurring in any year. Members need to be reasonably satisfied that expenditure is being contained within budget and that the savings for the financial year will be achieved, to ensure that income and expenditure balance (Section 28 Local Government Act 2003; the council's Financial Regulations 3.7 to 3.10 (Revenue Monitoring and Control)).

Environmental Implications

- 6.3. This report does not have any direct environmental implications.

Resident Impact Assessment

- 6.4. The council must, in the exercise of its functions, have due regard to the need to eliminate discrimination, harassment and victimisation, and to advance equality of opportunity, and foster good relations, between those who share a relevant protected characteristic and those who do not share it (section 149 Equality Act 2010). The council has a duty to have due regard to the need to remove or minimise disadvantages, take steps to meet needs, in particular steps to take account of disabled persons' disabilities, and encourage people to participate in public life. The council must have due regard to the need to tackle prejudice and promote understanding.
- 6.5. A resident impact assessment (RIA) was carried out for the 2021/22 Budget Report agreed by Full Council. This report notes the financial performance to date but does not have direct policy implications, so a separate RIA is not required for this report.

Appendices:

- Appendix 1 – General Fund Revenue Monitoring by Variance
Appendix 2 – 2021/22 Revenue by Service Area
Appendix 3 – 2021/22 Capital Appendix

Background papers: None

Signed by:

Sabina Curran

1 October 2021

Executive Member for Finance and Performance

Date

Report Author:

Paul Clarke, Director of Finance
Martin Houston, Strategic Financial Advisor

Legal Implications Author:

Peter Fehler, Acting Director of Law and Governance

Appendix 1: 2021/22 General Fund Key Variances - Month 5

Division	Type of Variance	Description	Over/(Under) Spend Month 5 £m
COMMUNITY WEALTH BUILDING			
Corporate Landlord	COVID-19 Loss of Income	Lost income from Assembly Hall Events	0.548
Planning & Development	COVID-19 Loss of Income	Lost income due to reduction in levels of Planning activity	0.100
Corporate Landlord	COVID-19 Additional Cost	Anticipated expenditure likely to be incurred as a result of COVID-19 hygiene maintenance of Assembly Hall: Air Handling System/Power upgrade to incorporate air handling/technological modification/IT/PPE	0.213
Corporate Landlord	COVID-19 Reduction in Cost	Reduced costs due to not holding events in Assembly Hall and reduced operation for Registrars	(0.061)
Total CWB			0.800
<i>Of which CV-19 pressures</i>			<i>0.800</i>
Fairer Together			
We are Islington	COVID-19 Additional Cost	We are Islington - Additional overtime/salary related expenditure incurred due to extra support and assistance provided to vulnerable, isolating and communities at large.	0.252
Total Fairer Together			0.252
<i>Of which CV-19 pressures</i>			<i>0.252</i>
ENVIRONMENT			
Environmental & Commercial Operations	COVID-19 Loss of Income	Deferral of Rent received from GLL for most of 21/22	3.015
Environmental & Commercial Operations	COVID-19 Loss of Income	Reduced levels of bay occupancy in 1st quarter	2.859
Environmental & Commercial Operations	COVID-19 Loss of Income	Reduced levels of permits and vouchers in 1st quarter	1.120
Environmental & Commercial Operations	COVID-19 Loss of Income	Reduced levels of commercial waste income in 1st half of year	1.375
Environmental & Commercial Operations	COVID-19 Loss of Income	Reduced income in park sports/events in 1st half of year	0.120
Public Protection	COVID-19 Additional Cost	Additional overtime/allowances/mortuary costs as a result of COVID-19	0.220
Public Protection	COVID-19 Loss of Income	Licensing/Table & Chairs/Pest Control - Reduced income in 1st half of year	0.295
Environmental & Commercial Operations	COVID-19 Reduction in Cost	Anticipated reduction in levy due to reduced commercial waste sales	(0.700)
Environmental & Commercial Operations	Non COVID-19 Cost Pressure	Net overspend on supplies/services and fees/charges throughout	0.028
Environmental & Commercial Operations	Non COVID-19 Cost Pressure	Additional costs on financial charges & NSL/PCN debt registration	0.354
Environmental & Commercial Operations	Non COVID-19 Cost Pressure	Additional costs on vehicle maintenance within SES	0.100
Public Protection	Non COVID-19 Cost Pressure	Additional spend on running costs	0.064
Public Protection	Non COVID-19 Cost Pressure	Shortfall in Registrars income	0.382
Department Wide	Underspend	Additional Parking income from Low Traffic Neighbourhoods roll-out, House in Multiple Occupation Licensing, Highways recharge and other fee income	(4.134)
Total Environment			5.099
<i>Of which CV-19 pressures</i>			<i>8.304</i>
HOMES & NEIGHBOURHOODS			
Housing Needs	Non COVID-19 Cost Pressure	Legal Costs - Pertaining to challenges to housing decisions. Fees for defence and third party legal fees in cases of defeat.	0.160
Housing Needs	Non COVID-19 Cost Pressure	Islington Lettings - Charges for voids and uncollected rent.	0.427
Housing Needs	Non COVID-19 Cost Pressure	SHPS (Single Persons Homelessness Prevention Scheme) - Unbudgeted contract	0.357
Housing Needs	Underspend	Temporary Accommodation: Nightly Booked/PSL	(0.253)
Housing Needs	Non-COVID-19 External Funding	Housing General Fund Non COVID-19 Grants	(1.625)
Housing Needs	COVID-19 Additional Cost	Homelessness services - Estimated cost of COVID-19 related cases in TA	1.269
Housing Needs	COVID-19 Additional Cost	Rough sleeping - accommodating and supporting those brought into alternative accommodation as a result of COVID-19. Provision is through Hotels.	1.808
Housing Needs	COVID-19 Additional Cost	Housing - other excluding HRA: Non-Recourse to Public Funds and Incentive Payments to Landlords.	0.676
Housing Needs	COVID-19 Loss of Income	Other income losses - potential write offs of uncollected rent rising as a consequence of COVID-19 hardship.	0.093
Housing Needs	COVID-19 External Funding	RSI 4 Grant - Not strictly a COVID-19 Grant, but repurposed to support Rough Sleepers	(0.912)
Housing Needs	COVID-19 External Funding	Increased Housing Benefit due to additional cases	(2.000)
Total Housing			0.000
<i>Of which CV-19 pressures</i>			<i>0.934</i>
CHILDREN'S			
Young Islington	COVID-19 Additional Cost	Cost of underwriting income at Iseldon Community Interest Company (CIC) in 2021/22 for the contract extension period to the end of October 2021.	0.233
Young Islington	COVID-19 Additional Cost	Cost of underwriting commercial income risk for the period of dual contract running to the end of December in relation to the universal youth offer	0.052
Safeguarding and Family Support	COVID-19 Additional Cost	Forecast pressure on Children's Social care placements budget. While an overspend is forecast, activity has reduced in the first quarter of the year.	1.597
Early Intervention and Prevention	COVID-19 Loss of Income	Impact of self-isolation and potential structural reduction in demand for paid for childcare provision post COVID-19 - 10% loss in income would cost £0.500m. This is consistent with income returns for April and May but more will be known after of the summer term.	0.500
Learning and Culture	COVID-19 Additional Cost	Estimated increased cost of SEN transport due to COVID-19 and loss of curriculum income. This pressure is after drawing down provisional demographic growth allocations	0.270
Learning and Culture	COVID-19 Loss of Income	Cardfields: forecast reduction in income due to COVID-19	0.094
Learning and Culture	COVID-19 Additional Cost	Additional cost of cleaning BSF schools (Council share)	0.084
Young Islington	Non COVID-19 Cost Pressure	Estimated in-year pressure from the enhanced youth offer in 2021/22 that is currently being procured, including period of dual running with the existing contractor.	0.393
Young Islington	Non COVID-19 Cost Pressure	Increased activity re. secure remand/reduction in grant funding from the Youth Justice Board. There has been an increase in activity that if it is sustained will lead to an overspend in addition to an in-year reduction in grant funding.	0.152
Safeguarding and Family Support	Non COVID-19 Cost Pressure	Additional demography related cost pressure - there have been increased numbers of care leavers in recent years (35% increase since 2017/18) and the Independent Futures service is facing increasing capacity issues to meet increased demand. This is creating an ongoing staffing cost pressure.	0.262
Safeguarding and Family Support	Non COVID-19 Cost Pressure	Potential underlying pressure in relation to care proceedings. Significant cost pressure in 2020/21, assumed will fall back somewhat in 2021/22 - 2019/20 pressure used as a proxy for 2021/22	0.127
Safeguarding and Family Support	Non COVID-19 Cost Pressure	Cost of the new ASIP prevention service that is projected to lead to future cost avoidance of £902k per annum. The service is targeted at teenagers through a wraparound intensive prevention programme of support could prevent up to 11 young people becoming looked after. This is being funded from the transformation fund in 2021/22 so therefore no longer an in-year cost pressure, but as this funding is one-off it remains an ongoing cost pressure from 2022/23.	0.000
Safeguarding and Family Support	Non COVID-19 Cost Pressure	PIP funding extension agreed by the Department of Education but could not be accounted for as a receipt in advance - grant income recognised in full in 2020/21, therefore this is a timing issue.	0.119
Safeguarding and Family Support	Non COVID-19 Cost Pressure	Increased demand for temporary accommodation - pressure estimated at £125k for 2021/22 based on average of 2019/20 and 2020/21 excluding COVID-19 impact.	0.125
Safeguarding and Family Support	Non COVID-19 Cost Pressure	Islington Trauma Informed Practices in Schools - structural shortfall to continue project. A business case is being prepared to expand the project from 2022/23.	0.118
Safeguarding and Family Support / Early Int	Non COVID-19 Cost Pressure	Commitments in Early Help against the multi-year budget provision (Fairer Together and Children's). Income recognised in full in 2020/21, therefore this is a timing issue.	0.853
Early Intervention and Prevention	Underspend	Unallocated grant aid budget	(0.023)
Learning and Culture	Non COVID-19 Cost Pressure	Legal costs in relation to SEND appeals	0.050
Learning and Culture	Non COVID-19 Cost Pressure	Increase in operational capacity of SEND Team to meet significantly increased caseloads as per the agreed SEND strategy and	0.167
Learning and Culture	Underspend	Forecast reduction in cost of universal free school meals due to an expected reduction in pupil numbers and an increase in g	(0.100)
Learning and Culture	Non COVID-19 Cost Pressure	Increased cost of school uniform grants as FSM numbers increase	0.030
Learning and Culture	Non COVID-19 Income Pressure	Increased cost of Post-16 bursary as FSM numbers increase	0.008
Learning and Culture	Underspend	Unallocated budget for Islington Community of Schools	(0.025)
Learning and Culture	Non COVID-19 Cost Pressure	Staffing pressure in the arts service and cost pressures within business support	0.056
Total CES			5.142
<i>Of which CV-19 pressures</i>			<i>2.830</i>
ADULT SOCIAL SERVICES			
Integrated Community Services	COVID-19 Additional Cost	COVID-19 additional demand from 2020/21 discharge schemes 1&2	2.454
Integrated Community Services	COVID-19 Additional Cost	Potential COVID-19 additional demand from 2021/22 discharge scheme 3	1.317
Integrated Community Services	Non COVID-19 Cost Pressure	Care UK Saving	0.172
Integrated Community Services	Non COVID-19 Cost Pressure	Care UK Bed Vacancies	1.850
Integrated Community Services	Non COVID-19 Cost Pressure	Additional demand above demographic allocation for older people TO DATE	0.468
Integrated Community Services	Non COVID-19 Cost Pressure	Projected additional demand above demographic allocation for older people based on current demand.	0.526
Adult Social Care	Underspend	Care UK LLW provision	(0.700)
Integrated Community Services	COVID-19 Additional Cost	Social Workers, Occupational Therapist - 7 day week and 12 hour shift rota plus support staff & Brokerage.	0.170
Strategy & Commissioning	Underspend	HRS Related Support Additional Saving	(0.213)
In House Services	Non COVID-19 Cost Pressure	In-House Saving Reprofiled	0.080
Integrated Community Services	Underspend	One-off Direct Payment Surplus	(0.500)
Integrated Community Services	Non COVID-19 Cost Pressure	Assistive Technology Saving Reprofiled	0.150
Integrated Community Services	Non COVID-19 Cost Pressure	Demand Management Saving Reprofiled	0.250

Appendix 1: 2021/22 General Fund Key Variances - Month 5

Division	Type of Variance	Description	Over/(Under) Spend Month 5 £m
Integrated Community Services	Underspend	Additional Client Contribution due to increased placements	(0.200)
Strategy & Commissioning	Underspend	Transport Underspend from Day Centre Closures	(0.192)
Adult Social Care	COVID-19 External Funding	Infection Control & Rapid Testing Costs	1.302
Adult Social Care	COVID-19 External Funding	Infection Control & Rapid Testing Grants	(1.302)
Integrated Community Services	COVID-19 External Funding	NHS funding for Discharge scheme 3	(0.723)
		<i>Other Additional Costs:</i>	
Integrated Community Services	Non COVID-19 Cost Pressure	Social Work support for Care UK	0.400
Integrated Community Services	Non COVID-19 Cost Pressure	Care UK Decant (2021-22 Costs - FYE £5.4m)	1.000
Total ASC			6.309
<i>Of which CV-19 pressures</i>			<i>3.218</i>
Total People			11.451
<i>Of which CV-19 pressures</i>			<i>6.048</i>
PUBLIC HEALTH			
Children & Young People	Underspend	Small underspend	(0.004)
NHS Health Checks	Underspend	Lower demand for NHS Health Checks during the pandemic.	(0.016)
Obesity and Physical Activity	Non COVID-19 Cost Pressure	£54k has been forecasted for the NHS salary uplift in 21/22. This is offset by a minor underspend due to a supplier folding at the start of FY 21/22.	(0.034)
Other Public Health	Non COVID-19 Cost Pressure	Predominantly due to changes in staffing and delays in one-off Public Health projects	(0.069)
Smoking & Tobacco	Non COVID-19 Cost Pressure	Activity is expected to continue to be low for FY 21/22. Consequently the division will continue to pay tariffs based on activity to suppliers.	(0.479)
Sexual Health	Underspend	The Smokefree Pregnancy project has resulted in an overspend. To be funded by underspends initially. Income for this project is being held in reserves	0.042
Substance Misuse	Non COVID-19 Cost Pressure	Demand has continued to be high in the first quarter of 21/22. Consequently the division will be paying the same contract value as the previous year.	0.071
Public Health	COVID-19 Additional Cost	Mainly due to an increase in online access to STI testing and treatment and online contraception	0.488
Total Public Health			(0.000)
<i>Of which CV-19 pressures</i>			<i>0.488</i>
RESOURCES DIRECTORATE			
Digital Services	COVID-19 Additional Cost	IT infrastructure costs	0.171
Digital Services	COVID-19 Additional Cost	IT equipment purchased and shipped for people whilst WFH, chargers, mobiles, headphones etc.	0.023
Digital Services	COVID-19 Additional Cost	Cost of additional helpdesk/engineer support (weekend work / overtime)	0.084
Digital Services	COVID-19 Additional Cost	Resource Costs	0.200
Digital Services	COVID-19 Additional Cost	Additional devices	0.130
Digital Services	COVID-19 Additional Cost	Courier/Transport Cost	0.005
Digital Services	COVID-19 Additional Cost	Software Subscriptions	0.126
Digital Services	COVID-19 Additional Cost	Support/Maintenance costs as a result of COVID-19	0.070
Digital Services	COVID-19 Additional Cost	Update Wi-Fi in key buildings to enable social distancing	0.123
Digital Services	COVID-19 Additional Cost	Fit out Council Chamber for broadcast	0.198
Digital Services	COVID-19 Additional Cost	Audio/Visual fit out	0.128
Digital Services	COVID-19 Additional Cost	Project overrun	0.170
Digital Services	COVID-19 Additional Cost	Digital Trainers	0.080
Digital Services	COVID-19 Additional Cost	PSN Remediation & Compliance (COVID-19 delay)	0.170
Digital Services	COVID-19 Additional Cost	Server 2008 migrations (COVID-19 delay)	0.148
Digital Services	COVID-19 Additional Cost	Working From Home Support Scheme - IT and furniture	0.110
Legal	COVID-19 Additional Cost	Delays on legal case management project	0.145
Legal	COVID-19 Loss of Income	Lost income due to reduction in legal service in regards to planning and property matters	0.024
General Overspend		Due to various ad hoc protection including restructure and Civica update.	0.118
Total Resources			2.223
<i>Of which CV-19 pressures</i>			<i>2.105</i>
Directorates Total			19.825
<i>Of which CV-19 pressures</i>			<i>18.931</i>
CORPORATE			
LCTS Hardship Scheme	COVID-19 Additional Cost	Local Council Tax Support Hardship scheme 2021/22 - Mirroring £150 deduction scheme provided in 2020/21.	2.229
Pay Inflation	Non COVID-19 Cost Pressure	Assumed cost of 2021/22 pay award (TBC), in contrast to pay freeze assumed at 2021/22 budget setting.	2.900
Total Corporate Items			5.129
<i>Of which CV-19 pressures</i>			<i>2.229</i>
OVERALL GENERAL FUND			24.954
<i>Of which CV-19 pressures</i>			<i>21.160</i>
COVID-19 Grant Tranche 5 and COMF Allocation 2021/22			(11.714)
SFC Q1 Compensation (Initial Estimate)			(2.436)
Assumed Call on Contingency Budget			(2.900)
COVID-19 Contingency Budget			(7.010)
FORECAST NET GENERAL FUND			0.894

Appendix 2: 2021/22 Budget Monitoring by Service Area - Month 5

GENERAL FUND					
	Net Budget	Forecast	Over/(Under)	Over/(Under)	
		Outturn	Spend	Spend	Movement
	£m	£m	Month 5	Month 3	
			£m	£m	
CHIEF EXECUTIVE'S DIRECTORATE					
Chief Executive's Office	0.089	0.089	0.000	0.000	0.000
Communications	1.045	1.045	0.000	0.000	0.000
Total Chief Executive's	1.133	1.133	0.000	0.000	0.000
<i>Of which CV-19 pressures</i>			<i>0.000</i>	<i>0.000</i>	<i>0.000</i>
COMMUNITY WEALTH BUILDING					
Community Finance Resilience	2.276	2.276	0.000	0.000	0.000
Corporate Landlord	12.488	13.188	0.700	0.700	0.000
Inclusive Economy	1.222	1.222	0.000	0.000	0.000
Planning & Development	0.340	0.440	0.100	0.100	0.000
Procurement	0.745	0.745	0.000	0.000	0.000
Total Community Wealth Building	17.071	17.871	0.800	0.800	0.000
<i>Of which CV-19 pressures</i>			<i>0.800</i>	<i>0.800</i>	<i>0.000</i>
ENVIRONMENT					
Business Performance & Improvement	0.609	0.609	0.000	0.000	0.000
Climate Change & Transport	11.518	10.845	(0.673)	(0.673)	0.000
Directorate	0.557	0.557	0.000	0.000	0.000
Environment & Commercial Operations	(11.462)	(5.851)	5.611	5.170	0.441
Public Protection	3.024	3.184	0.160	(0.910)	1.070
Total Environment	4.246	9.344	5.099	3.587	1.512
<i>Of which CV-19 pressures</i>			<i>8.304</i>	<i>7.566</i>	<i>0.738</i>
HOUSING					
Temporary Accommodation (Homelessness Direct)	2.685	1.831	(0.854)	(0.899)	0.045
Housing Needs (Homelessness Indirect)	1.224	1.877	0.653	0.712	(0.059)
Housing Strategy and Development	0.069	0.069	0.000	0.000	0.000
Housing Administration	1.015	0.980	(0.035)	(0.036)	0.001
No Recourse to Public Funds	1.116	1.352	0.236	0.223	0.013
Community Safety	0.339	0.339	0.000	0.000	0.000
Total Housing	6.448	6.448	0.000	0.000	0.000
<i>Of which CV-19 pressures</i>			<i>0.934</i>	<i>0.876</i>	<i>0.058</i>
FAIRER TOGETHER					
Strategy & Commissioning (Adults)	0.587	0.587	0.000	0.000	0.000
Customer Experience (Resources)	2.245	2.497	0.252	0.252	0.000
Voluntary & Community Services	2.786	2.786	0.000	0.000	0.000
Early Intervention & Prevention	0.000	0.000	0.000	0.000	0.000
Total Fairer Together	5.618	5.870	0.252	0.252	0.000
<i>Of which CV-19 pressures</i>			<i>0.252</i>	<i>0.252</i>	<i>0.000</i>
CHILDRENS					
Young Islington	5.357	6.187	0.830	0.900	(0.070)
Safeguarding and Family Support	41.246	44.021	2.775	3.256	(0.481)
Learning and Culture	20.104	20.738	0.634	0.650	(0.016)
Early Intervention & Prevention	11.047	11.951	0.904	0.904	0.000
Strategy and Commissioning	(0.527)	(0.527)	0.000	0.000	0.000
Directorate	(0.100)	(0.100)	0.000	0.000	0.000
Total Childrens	77.127	82.269	5.142	5.709	(0.567)
<i>Of which CV-19 pressures</i>			<i>2.830</i>	<i>2.946</i>	<i>(0.116)</i>
ADULT SOCIAL SERVICES					
Adult Social Care	-	(25.282)	(0.700)	(0.700)	0.000
In House Services	5.991	6.071	0.080	0.080	0.000
Integrated Community Services	31.787	38.929	7.142	6.016	1.126
Learning Disabilities	28.348	28.348	0.000	(0.034)	0.034
Strategy & Commissioning	17.585	17.372	(0.213)	(0.213)	0.000
Total Adult Social Services	59.128	65.437	6.309	5.149	1.160
<i>Of which CV-19 pressures</i>			<i>3.218</i>	<i>3.273</i>	<i>(0.055)</i>
Total People	136.255	147.706	11.451	10.858	0.593
<i>Of which CV-19 pressures</i>			<i>6.048</i>	<i>6.219</i>	<i>(0.171)</i>
PUBLIC HEALTH					
Children 0-5 Public Health	3.672	3.672	0.000	(0.000)	0.000
Children and Young People	2.332	2.328	(0.004)	(0.004)	(0.000)
NHS Health Checks	0.265	0.249	(0.016)	(0.016)	(0.000)
Obesity and Physical Activity	0.689	0.655	(0.034)	(0.034)	(0.000)
Other Public Health	(20.917)	(20.914)	0.003	0.022	(0.019)
Sexual Health	6.519	6.457	(0.062)	(0.056)	(0.006)
Smoking and Tobacco	0.455	0.497	0.042	0.042	0.000
Substance Misuse	6.897	6.968	0.071	0.046	0.025
Total Public Health	(0.088)	(0.088)	0.000	0.000	0.000
<i>Of which CV-19 pressures</i>			<i>0.488</i>	<i>0.488</i>	<i>0.000</i>

Appendix 2: 2021/22 Budget Monitoring by Service Area - Month 5

	Net Budget	Forecast Outturn	Over/(Under) Spend Month 5	Over/(Under) Spend Month 3	Movement
	£m	£m	£m	£m	
RESOURCES					
Director of Resources	0.959	1.136	0.177	0.000	0.177
Digital Services	13.375	13.376	0.001	0.000	(0.000)
Digital Services Projects	0.000	1.936	1.936	1.936	0.000
Financial Management	2.563	2.562	(0.001)	0.000	(0.001)
Revenues & Technical Services	3.462	3.412	(0.050)	0.000	(0.050)
Community Finance Resilience	(1.372)	(1.372)	0.000	0.000	0.000
Internal Audit	0.682	0.665	(0.017)	(0.000)	(0.017)
Law & Governance	2.926	3.096	0.170	0.169	0.001
Human Resources	2.822	2.825	0.003	0.000	0.003
Transformation	0.884	0.888	0.004	(0.000)	0.004
Total Resources	26.301	28.524	2.223	2.105	0.118
<i>Of which CV-19 pressures</i>			<i>2.105</i>	<i>2.105</i>	<i>0.000</i>
Directorates Total	203.432	223.257	19.825	17.602	2.223
<i>Of which CV-19 pressures</i>			<i>18.931</i>	<i>18.306</i>	<i>0.625</i>
CORPORATE					
Business Rates Retention Scheme	(91.909)	(91.909)	0.000	0.000	0.000
Contingency	5.000	5.000	0.000	0.000	0.000
Corporate Financing	(25.648)	(25.648)	0.000	0.000	0.000
Council Tax	(99.249)	(99.249)	0.000	0.000	0.000
COVID-19 Contingency	5.500	5.500	0.000	0.000	0.000
COVID-19 Cross-Cutting Schemes	0.000	2.229	2.229	2.229	0.000
Cross-cutting Savings	(2.615)	(2.615)	0.000	0.000	0.000
Demographic Growth and Inflation	8.925	11.825	2.900	2.900	0.000
Levies	18.509	18.509	0.000	0.000	0.000
Pensions	9.005	9.005	0.000	0.000	0.000
Prior Year Collection Fund (Surplus)/Deficit	22.636	22.636	0.000	0.000	0.000
Transfer to/(from) Reserves	(15.047)	(15.047)	0.000	0.000	0.000
Revenue Support Grant	(24.594)	(24.594)	0.000	0.000	0.000
Specific Grants	(14.514)	(14.514)	0.000	0.000	0.000
Technical Accounting Adjustments	7.018	7.018	0.000	0.000	0.000
Total Corporate Items	(196.984)	(191.854)	5.129	5.129	0.000
<i>Of which CV-19 pressures</i>			<i>2.229</i>	<i>2.229</i>	<i>0.000</i>
TOTAL GENERAL FUND	6.448	31.403	24.954	22.731	2.223
<i>Of which CV-19 pressures</i>			<i>21.160</i>	<i>20.535</i>	<i>0.625</i>
COVID-19 Grant Tranche 5 & 21/22 COMF Allocation			(11.714)	(11.714)	0.000
Drawdown of Covid-19 Budget Provision			(7.010)	(5.500)	(1.510)
Assumed call on contingency budget for pay award			(2.900)	(2.900)	0.000
SFC Compensation (Estimate)			(2.436)	(2.436)	0.000
NET GENERAL FUND			0.894	0.181	0.713

Appendix 2: 2021/22 Budget Monitoring by Service Area - Month 5

HOUSING REVENUE ACCOUNT(HRA)			
Service Area	Net Budget	Forecast Outturn	Over/(Under) Spend Month 5
	£m	£m	£m
Dwelling Rents	(160.528)	(160.850)	(0.322)
Tenant Service Charges	(18.261)	(18.395)	(0.134)
Non Dwelling Rents	(1.600)	(1.600)	0.000
Heating Charges	(1.947)	(1.947)	0.000
Leaseholder Charges	(15.700)	(15.700)	0.000
Parking Income	(2.397)	(2.008)	0.389
PFI Credits	(22.855)	(22.855)	0.000
Interest Receivable	(0.990)	(0.990)	0.000
Contribution from the General Fund	(0.816)	(0.816)	0.000
Transfer from HRA Reserves	(19.010)	(19.010)	0.000
Other Income	(0.500)	(0.500)	0.000
Income	(244.604)	(244.671)	(0.067)
Repairs and Maintenance	35.258	35.258	0.000
General Management	53.455	53.455	0.000
PFI Payments	44.929	44.929	0.000
Special Services	24.475	24.475	0.000
Rents, Rates, Taxes & Other Changes	0.990	0.990	0.000
Capital Financing Costs	16.693	16.693	0.000
Depreciation (mandatory transfer to Major Repairs Reserve)	31.178	31.178	0.000
Revenue Contributions to Capital Expenditure	31.863	16.851	(15.012)
Bad Debt Provisions	3.513	3.513	0.000
Contingency	2.250	2.250	0.000
Transfer to HRA Reserves	0.000	0.000	0.000
Expenditure	244.604	229.592	(15.012)
(Surplus)/Deficit	0.000	(15.079)	(15.079)

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Appendix 3: Capital Programme 2021/22

Directorate/Scheme	Original Budget	M12 2020/21 Slippage	Budget Changes	Current Budget	Forecast Outturn	Forecast Variance	Reason for Variance	Expenditure to Date	2021/22 Forecast Spent to Date	Confidence in Forecast
	£m	£m	£m	£m	£m	£m	Dropdown	£m	%	Dropdown
Community Wealth Building										
48 Seven Sisters Road	-	0.349	-	0.349	0.491	0.142	Overspend	0.109	22%	Medium
Compliance and Modernisation (non-housing)	2.865	-	-	2.865	2.865	-	No Current Variance	0.022	1%	High
Finsbury Leisure Centre Development	0.925	0.035	-	0.960	0.960	-	No Current Variance	0.025	3%	Medium
Public Realm - Fortune Street Area	-	-	-	0.000	-	-	No Current Variance	-	100%	
GGF Affordable Work Space	-	0.727	-	0.727	0.727	-	No Current Variance	0.294	40%	Medium
Greenspace - Whittington Park Hocking Hall Community Centre Phase 1	0.941	0.027	-	0.968	0.968	-	No Current Variance	-	0%	Medium
Hungerford Rd Cladding Replacement	0.977	0.258	-	0.719	1.083	0.364	Overspend	0.881	81%	Medium
Jean Stokes community hub	0.600	-	-	0.600	0.600	-	No Current Variance	0.072	12%	Low
Laycock Street	-	0.233	-	0.233	0.233	-	No Current Variance	-	0%	Medium
Public Realm - Kings Square Shopping Area Public Space	0.547	-	-	0.547	0.547	-	No Current Variance	-	0%	Low
Total - CWB	6.855	1.113	0.000	7.968	8.474	0.506	0.000	1.403	17%	-
Environment										
Bunhill Energy Centre Phase 2	-	2.073	0.119	2.192	2.073	- 0.119	No Current Variance	-0.411	(20%)	Medium
Cemeteries	-	0.002	-	0.002	0.002	-	No Current Variance	-0.021	(1,050%)	Medium
Clerkenwell Green	1.781	-	-	1.781	1.781	-	No Current Variance	-	0%	Medium
Corporate CCTV Upgrade	1.500	0.224	-	1.724	1.724	-	No Current Variance	-	0%	Medium
Council Building Renovation (Special Projects)	0.085	0.101	-	0.186	0.186	-	No Current Variance	0.003	2%	Medium
Energy - LED Lighting Upgrades	0.334	-	-	0.334	0.000	- 0.334	Reprofiling - Non CV-19	-	100%	Medium
Energy - Solar Panels on Corporate Buildings	0.334	-	-	0.334	0.000	- 0.334	Reprofiling - Non CV-19	-	100%	Medium
Energy Services	-	0.441	-	0.441	0.190	- 0.251	Underspend	0.051	27%	Medium
Environment - Other	-	0.001	-	0.001	0.001	-	No Current Variance	-	0%	Medium
Extension of energy network to Highbury West incl Harvist Estate	-	-	-	0.000	0.000	-	No Current Variance	-	100%	Medium
Greenspace - Barnard Park Renewal	0.903	-	-	0.903	0.903	-	No Current Variance	0.020	2%	Medium
Greenspace - Bingfield Park (including Crumbles Castle legacy)	0.682	-	-	0.682	0.070	- 0.612	Reprofiling - Non CV-19	0.004	5%	Medium
Greenspace - Floodlight Upgrades	0.090	-	-	0.090	0.090	-	No Current Variance	-	0%	Medium
Greenspace - Greenspace (Park Improvements)	0.400	0.017	-	0.417	0.417	-	No Current Variance	0.018	4%	Medium
Greenspace - Highbury Bandstand/Highbury Fields	0.690	0.005	-	0.695	0.695	-	No Current Variance	-	0%	Medium
Greenspace - Other	-	0.182	-	0.182	0.182	-	No Current Variance	0.072	40%	Medium
Greenspace - New River Walk	0.403	0.032	-	0.435	0.435	-	No Current Variance	0.032	7%	Medium
Greenspace - Playground Water Features	0.030	0.039	-	-0.009	-0.009	-	No Current Variance	-	0%	Medium
Greenspace - Tufnell Park all-weather pitch	0.400	-	-	0.400	0.000	- 0.400	Reprofiling - Non CV-19	-	100%	Medium
Greenspace - Woodfall Park Improvements	0.205	-	-	0.205	0.205	-	No Current Variance	0.002	1%	Medium

Appendix 3: Capital Programme 2021/22

Greenspace - Wray Crescent Cricket Pavilion	0.219	-	-	0.219	0.219	-	No Current Variance	0.023	11%	Medium
Greenspaces - 3G Football Pitch Replacement	-	-	-	0.000	0.000	-	No Current Variance	-	100%	Medium
Highways	1.400	0.309	-	1.709	1.709	-	No Current Variance	0.388	23%	Medium
Islington Heat Networks	-	-	-	0.000	0.000	-	No Current Variance	-	100%	Medium
Leisure - Cally Pool	0.250	-	-	0.250	0.000	- 0.250	Reprofiling - Non CV-19	-	100%	Medium
Leisure - Leisure repairs/modernisation	0.100	0.168	-	0.268	0.453	0.185	Reprofiling - Non CV-19	0.004	1%	Medium
Leisure - Strategic Provision		-	-	0.000	0.000	-	No Current Variance	-	100%	Medium
Leisure - Sobell Leisure Centre		0.445	-	0.445	0.445	-	No Current Variance	-	0%	Medium
People Friendly Streets - Liveable Neighbourhoods	1.950	0.050	-	2.000	2.000	-	No Current Variance	-	0%	Medium
People Friendly Streets - Low Traffic Neighbourhoods	4.243	- 0.247	-	3.996	3.996	-	No Current Variance	0.135	3%	Medium
Recycling Site Improvement	0.100	-	-	0.100	0.050	- 0.050	Reprofiling - Non CV-19	-	0%	Medium
School Streets	0.400	-	-	0.400	0.400	-	No Current Variance	-	0%	Medium
Section 106/CIL Funded Schemes	5.000	-	-	5.000	5.000	-	No Current Variance	-	0%	Medium
Section 106/CIL Other	-	-	-	0.000	0.000	-	No Current Variance	-	100%	Medium
Street Lighting	-	0.070	-	0.070	0.070	-	No Current Variance	-	0%	Medium
Traffic & Safety - Cycling	0.907	- 0.102	-	0.805	0.805	-	No Current Variance	0.190	24%	Medium
Traffic & Safety - Electric Vehicles	0.160	- 0.194	-	-0.034	-0.034	-	No Current Variance	0.000	0%	Medium
Traffic & Safety - Enforcement	0.400	0.036	-	0.436	0.436	-	No Current Variance	0.088	20%	Medium
Traffic & Safety - Safety	0.778	0.179	-	0.957	0.957	-	No Current Variance	0.142	15%	Medium
Tree Planting Programme	0.239	-	-	0.239	0.239	-	No Current Variance	-	0%	Medium
Vehicle fleet electrification (infrastructure)	3.566	0.200	-	3.766	2.750	- 1.016	Reprofiling - Non CV-19	0.007	0%	Medium
Vehicle Replacement	4.600	0.708	-	5.308	0.700	- 4.608	Reprofiling - Partly CV-19	0.047	7%	Medium
Total - Env	32.149	4.661	0.119	36.929	29.140	- 7.789		0.794	3%	
Housing - GF										
HRA Current New Build Programme - General Fund Open Market Sales Units	15.909	1.665	-	17.574	14.193	- 3.381	Reprofiling - Largely CV-19	2.882	20%	Medium
HRA Pipeline New Build Programme - General Fund Open Market Sales units	5.881	-	-	5.881	5.881	-	No Current Variance	0.116	2%	Low
Housing - HRA										
Housing Revenue Account Major Works and Improvements	40.000	-	-	40.000	32.393	- 7.607	Reprofiling - Partly CV-19	11.638	36%	Medium
HRA Current New Build Programme - HRA Social Rented Units	64.412	6.662	-	71.074	57.463	- 13.611	Reprofiling - Largely CV-19	11.529	20%	Medium
HRA Pipeline New Build Programme - HRA Social Rented Units	10.922	-	-	10.922	10.922	-	No Current Variance	0.215	2%	Low
Retrofitting Housing Estates - Pilot Projects	0.550	-	-	0.550	0.550	-	No Current Variance	-	0%	Low
Total - Housing	137.674	8.327	-	146.001	121.402	- 24.599		26.379	22%	-
People										
Adult Social Care	0.505	- 0.035	-	0.470	0.470	-	No Current Variance	0.095	20%	Medium
Major Works	0.250	0.649	-	0.899	0.211	- 0.688	Underspend	0.030	14%	High

Appendix 3: Capital Programme 2021/22

Schools	2.075	1.399	-	3.474	3.474	-	No Current Variance	0.454	13%	Medium
Schools Matching	-	0.040	-	0.040	0.040	-	No Current Variance	0.048	120%	High
Early Years	1.249	0.149	-	1.398	1.084	- 0.314	Reprofiling - Non CV-19	0.065	6%	Medium
Libraries	1.400	0.017	-	1.417	1.411	- 0.006	Other	0.012	1%	Medium
Adventure Playgrounds	2.100	0.094	-	2.194	0.844	- 1.350	Reprofiling - Non CV-19	0.052	6%	High
SEND	2.253	-	-	2.253	2.253	-	No Current Variance	-	0%	Medium
Other	0.279	-	-	0.279	0.279	-	No Current Variance	0.022	8%	High
Total - People	10.111	2.313	-	12.424	10.066	- 2.358	-	0.778	8%	-
Total - Capital Programme	186.789	16.414	0.119	203.322	169.082	- 34.240	-	29.354	17%	-

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Report of: Director of Law and Governance

Meeting of	Date	Ward(s)
Policy and Performance Scrutiny Committee	4 November 2021	All

Delete as appropriate	Exempt	Non-exempt

**SUBJECT: MONITORING OF RECOMMENDATIONS OF REVIEW COMMITTEES
TIMETABLE FOR TOPICS, POLICY AND PERFORMANCE
COMMITTEE'S WORK PROGRAMME, KEY DECISIONS**

1. Synopsis

To inform the Policy and Performance Scrutiny Committee of the timetable of the Review Committees scrutiny topics for the remainder of the municipal year, the timetable for monitoring the recommendations of the Review Committees, the current situation on the Policy and Performance Scrutiny Committee's work programme, and Key Decisions.

2. Recommendation

That the Policy and Performance Scrutiny Committee note the timetable and the arrangements for monitoring the recommendations of the Review Committees, the current work programme, and the key decisions.

3. Background

Attached to this report are the details of the work programme and timetable for the Review Committees for the remainder of the municipal year, the arrangements for monitoring the recommendations of review committees, key decisions details, and the Policy and Performance Scrutiny Committee's work programme.

4. Implications

4.1 Environmental Implications

None specific at this stage

4.2 Legal Implications

Not applicable

4.3 Financial Implications

None specific at this stage

4.4 Equality Impact Assessment

None specific at this stage

Appendices: Forward Plan (October 2021)
Scrutiny Schedule
Committee Work Programme

Background papers: None

Final Report Clearance

Signed by

Director of Law & Governance

Date

Report Author: Peter Moore
Tel: 020 7527 3252
E-mail: peter.moore@islington.gov.uk

FORWARD PLAN OF KEY DECISIONS



ISLINGTON

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KEY DECISIONS TO BE CONSIDERED BY THE EXECUTIVE/COMMITTEES/OFFICERS FOR THE PERIOD TO THE EXECUTIVE MEETING ON 25 NOVEMBER 2021 AND BEYOND

**Linzi Roberts-Egan
Chief Executive
Islington Council
Town Hall
Upper Street
London N1 2UD**

Contact Officer: Mary Green
Democratic Services
E-Mail: democracy@islington.gov.uk
Telephone: 020 7527 3005
Website: <http://democracy.islington.gov.uk/>

Published on 4 October 2021

FORWARD PLAN OF KEY DECISIONS

KEY DECISIONS TO BE CONSIDERED BY THE EXECUTIVE/COMMITTEES/OFFICERS

FOR THE PERIOD TO THE EXECUTIVE MEETING ON 25 NOVEMBER 2021 AND BEYOND

This document sets out key decisions to be taken by the Executive within the next 28 days, together with any key decisions by Committees of the Executive, individual Members of the Executive and officers. It also includes potential key decisions beyond that period, though this is not comprehensive and items will be confirmed in the publication of the key decisions document 28 days before a decision is taken.

It is likely that all or a part of each Executive meeting will be held in private and not open to the public. This may be because an appendix to an agenda item will be discussed which is likely to lead to the disclosure of exempt or confidential information. The items of business where this is likely to apply are indicated on the plan below.

If you wish to make representations about why those parts of the meeting should be open to the public, please contact Democratic Services at least ten clear days before the meeting.

The background documents (if any) specified for any agenda item below, will be available on the Democracy in Islington web pages, five clear days before the meeting, at this link -<http://democracy.islington.gov.uk/> - subject to any prohibition or restriction on their disclosure. Alternatively, please contact Democratic Services on telephone number 020 7527 3005/3184 or via e-mail to democracy@islington.gov.uk to request the documents.

If you wish to make representations to the Executive about an agenda item, please note that you will need to contact the Democratic Services Team on the above number at least 2 days before the meeting date to make your request.

Please note that the decision dates are indicative and occasionally subject to change. Please contact the Democratic Services Team if you wish to check the decision date for a particular item.

A key decision is 1. an executive decision (other than a decision which relates to the placement of an individual, be that an adult or child) which is likely to result in expenditure or a receipt which is, or the making of savings which are, significant (i.e. in excess of £500,000 revenue or £1m capital), or to have significant effects on those living or working in an area comprising two or more Wards or, in respect of a disposal of land, where the proposed receipt (or reasonable pre-sale estimate in the case of an auction sale) exceeds £1.5m, or in respect of the acquisition of land or property, the proposed expenditure (or reasonable estimate prior to entering into the contract) exceeds £500,000; or

2. a decision to be made by the Chief Executive, Corporate Directors or the Director of Public Health to award contracts where the value of the contract is up to £2million revenue expenditure or £5million capital expenditure.

FORWARD PLAN OF KEY DECISIONS

	Subject/Decision	Ward (s)	Decision taker	Date(s) of decision	Background papers	If all or part of the item is exempt or confidential this will be stated below and a reason given. If all the papers are publically accessible this column will say 'Open'.	Corporate Director/Head of Service Executive Member (including e-mail address)
Page 4:1	1. Contract award for the electrification of the Waste Recycling Centre infrastructure	All Wards	Corporate Director Environment	4 October 2021	None	Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Keith Townsend Keith.townsend@islington.gov.uk
2:1	Extension to arrangement for the supply of office and commercial furniture	n/a	Corporate Director Community Wealth Building	11 October 2021	None	Open	Stephen Biggs stephen.biggs@islington.gov.uk
3.	Notification of Intention to introduce Article 4 Directions (Removal of Class MA rights)	All Wards	Corporate Director Community Wealth Building	11 October 2021	None	Open	Stephen Biggs stephen.biggs@islington.gov.uk
4.	The GLA/MHCLG Rough Sleeping Accommodation Allocation of Funding Programme 2021-2024	All Wards	Executive	14 October 2021	None	Open	Maxine Holdsworth maxine.holdsworth@islington.gov.uk Councillor Diarmaid Ward Executive Member for Housing & Development diarmaid.ward@islington.gov.uk

FORWARD PLAN OF KEY DECISIONS

	Subject/Decision	Ward (s)	Decision taker	Date(s) of decision	Background papers	Is all or part of this item likely to refer to exempt or confidential information and therefore require exclusion of the press and public from the meeting?	Corporate Director/Head of Service Executive Member (including e-mail address)
5.	People Friendly Streets Programme Update	All	Executive	14 October 2021	None	Open	Keith Townsend Keith.townsend@islington.gov.uk Councillor Rowena Champion, Executive Member for Environment and Transport rowena.champion@islington.gov.uk
6. Page 42	Contract award for the provision of supported accommodation at Stacey Street	Finsbury Park	Executive	14 October 2021	None	Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Maxine Holdsworth maxine.holdsworth@islington.gov.uk Councillor Diarmaid Ward Executive Member for Housing & Development diarmaid.ward@islington.gov.uk
7.	Non-Recent Child Abuse Support Payment Scheme	All Wards	Executive	14 October 2021	None	Open	Dave Hodgkinson David.Hodgkinson@islington.gov.uk Councillor Kaya Comer-Schwartz, Leader of the Council kaya.comerschwartz@islington.gov.uk

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FORWARD PLAN OF KEY DECISIONS

	Subject/Decision	Ward (s)	Decision taker	Date(s) of decision	Background papers	Is all or part of this item likely to refer to exempt or confidential information and therefore require exclusion of the press and public from the meeting?	Corporate Director/Head of Service Executive Member (including e-mail address)
Page 6.43	8. Procurement strategy for Highways Contract	All Wards	Executive	14 October 2021	None	Open	Keith Townsend Keith.townsend@islington.gov.uk Councillor Rowena Champion, Executive Member for Environment and Transport rowena.champion@islington.gov.uk
	Contract award for the Mental Health Accommodation Pathway	All Wards	Executive	14 October 2021	None	Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)	John Everson John.Everson@islington.gov.uk Councillor Nurullah Turan, Executive Member for Health and Social Care nurullah.turan@islington.gov.uk
	10. Community Municipal Investment	All Wards	Executive	14 October 2021	None	Open	Keith Townsend Keith.townsend@islington.gov.uk Councillor Rowena Champion, Executive Member for Environment and Transport rowena.champion@islington.gov.uk

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FORWARD PLAN OF KEY DECISIONS

	Subject/Decision	Ward (s)	Decision taker	Date(s) of decision	Background papers	Is all or part of this item likely to refer to exempt or confidential information and therefore require exclusion of the press and public from the meeting?	Corporate Director/Head of Service Executive Member (including e-mail address)
11.	Monthly Budget Monitor, including funding allocations and adjustments to the capital programme (Month 5 - 2021/22)	All	Executive	14 October 2021	None	Open	Dave Hodgkinson David.hodgkinson@islington.gov.uk Councillor Satnam Gill OBE, Executive Member for Finance and Performance satnam.gill@islington.gov.uk
12.	Procurement strategy for the purchase of liquid fuels for the Council's fleet vehicles	n/a	Corporate Director Environment	15 October 2021	None	Open	Keith Townsend Keith.townsend@islington.gov.uk
14.	Contract award for Islington's Universal Youth Offer	All	Corporate Director People	26 October 2021	None	Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Cate Duffy Cate.duffy@islington.gov.uk

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FORWARD PLAN OF KEY DECISIONS

	Subject/Decision	Ward (s)	Decision taker	Date(s) of decision	Background papers	Is all or part of this item likely to refer to exempt or confidential information and therefore require exclusion of the press and public from the meeting?	Corporate Director/Head of Service Executive Member (including e-mail address)
Page 45:	14. Procurement strategy and contract award for a contract for the appointment of external legal advisers to assess the Support Payment Scheme (SPS) applications from non recent child abuse survivors	All Wards	Corporate Director of Resources	27 October 2021	None	Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Dave Hodgkinson David.hodgkinson@islington.gov Councillor Satnam Gill OBE, Executive Member for Finance and Performance satnam.gill@islington.gov.uk
15:	Procurement strategy and contract award for Microsoft Cloud Hosting and Licensing Agreement	n/a	Corporate Director of Resources	14 October 2021	None	Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Dave Hodgkinson David.hodgkinson@islington.gov
16.	Procurement strategy for installation, repairs and servicing for specialist adaptations equipment including stair lifts and hoists	All Wards	Corporate Director of Homes and Neighbourhoods	29 October 2021	None	Open	Maxine Holdsworth maxine.holdsworth@islington.gov.uk

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FORWARD PLAN OF KEY DECISIONS

	Subject/Decision	Ward (s)	Decision taker	Date(s) of decision	Background papers	Is all or part of this item likely to refer to exempt or confidential information and therefore require exclusion of the press and public from the meeting?	Corporate Director/Head of Service Executive Member (including e-mail address)
17.	Contract award for Digital Experience Platform software	n/a	Corporate Director of Resources	29 October 2021	None	Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Dave Hodgkinson David.hodgkinson@islington.gov
18.	Procurement Strategy / Contract Award for Whittington Park Community Centre	Junction	Corporate Director Community Wealth Building	29 October 2021	None	Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Stephen Biggs Stephen.biggs@islington.gov.uk
19.	251-253 Hungerford Road Waking Watch/Fire Warden Costs	Holloway	Corporate Director Community Wealth Building	1 November 2021	None	Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Stephen Biggs stephen.biggs@islington.gov.uk

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FORWARD PLAN OF KEY DECISIONS

	Subject/Decision	Ward (s)	Decision taker	Date(s) of decision	Background papers	Is all or part of this item likely to refer to exempt or confidential information and therefore require exclusion of the press and public from the meeting?	Corporate Director/Head of Service Executive Member (including e-mail address)	
Page 47	20.	Procurement strategy for asbestos air testing and surveys	All Wards	Corporate Director of Homes and Neighbourhoods	5 November 2021	None	Open	Maxine Holdsworth maxine.holdsworth@islington.gov.uk
		Procurement strategy for asbestos removal and reinstatement works	All Wards	Corporate Director of Homes and Neighbourhoods	5 November 2021	None	Open	Maxine Holdsworth maxine.holdsworth@islington.gov.uk
	22.	Procurement strategy for specialist cleaning and emergency site security	All Wards	Corporate Director of Homes and Neighbourhoods	12 November 2021	None	Open	Maxine Holdsworth maxine.holdsworth@islington.gov.uk
	23.	Procurement strategy for intrusive structural and fire surveys	All Wards	Corporate Director of Homes and Neighbourhoods	22 November 2021	None	Open	Maxine Holdsworth maxine.holdsworth@islington.gov.uk

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FORWARD PLAN OF KEY DECISIONS

	Subject/Decision	Ward (s)	Decision taker	Date(s) of decision	Background papers	Is all or part of this item likely to refer to exempt or confidential information and therefore require exclusion of the press and public from the meeting?	Corporate Director/Head of Service Executive Member (including e-mail address)
	24. Transport schemes 2019-22: Changes to the LIP Programme, Cycle Improvement Programme, Bus Priority Programme, People Friendly Streets programme and the delivery of new social distancing measures	All Wards	Corporate Director Environment	25 November 2021	None	Open	Keith Townsend Keith.townsend@islington.gov.uk
Page 48	Contract award for Pay by Phone parking services contract	All Wards	Corporate Director Environment	25 November 2021	None	Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Keith Townsend Keith.townsend@islington.gov.uk
	26. Circular Economy Action Plan	All Wards	Executive	25 November 2021	None	Open	Keith Townsend Keith.townsend@islington.gov.uk Councillor Rowena Champion, Executive Member for Environment and Transport rowena.champion@islington.gov.uk

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FORWARD PLAN OF KEY DECISIONS

	Subject/Decision	Ward (s)	Decision taker	Date(s) of decision	Background papers	Is all or part of this item likely to refer to exempt or confidential information and therefore require exclusion of the press and public from the meeting?	Corporate Director/Head of Service Executive Member (including e-mail address)
Page 49	27. Leisure Strategy	All	Executive	25 November 2021	None	Open	Keith Townsend Keith.townsend@islington.gov.uk Councillor Nurullah Turan, Executive Member for Health and Social Care nurullah.turan@islington.gov.uk
	Local Implementation Plan 4 - Programme approval	All Wards	Executive	25 November 2021	None	Open	Stephen Biggs Stephen.biggs@islington.gov.uk Councillor Rowena Champion, Executive Member for Environment and Transport rowena.champion@islington.gov.uk
	29. Monthly Budget Monitor, including funding allocations and adjustments to the capital programme (Month 6 - 2021/22)	All	Executive	25 November 2021	None	Open	Dave Hodgkinson David.hodgkinson@islington.gov Councillor Satnam Gill OBE, Executive Member for Finance and Performance satnam.gill@islington.gov.uk

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FORWARD PLAN OF KEY DECISIONS

	Subject/Decision	Ward (s)	Decision taker	Date(s) of decision	Background papers	Is all or part of this item likely to refer to exempt or confidential information and therefore require exclusion of the press and public from the meeting?	Corporate Director/Head of Service Executive Member (including e-mail address)
30.	Violence Against Women and Girls Strategy	All Wards	Executive	25 November 2021	None	Open	Maxine Holdsworth maxine.holdsworth@islington.gov.uk Councillor Sue Lukes, Executive Member for Community Safety sue.lukes@islington.gov.uk
31.	Acquisition of land for housing	Finsbury Park	Executive	25 November 2021	None	Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Maxine Holdsworth maxine.holdsworth@islington.gov.uk Councillor Diarmaid Ward Executive Member for Housing & Development diarmaid.ward@islington.gov.uk
32.	Build over rooftop development	All Wards	Executive	25 November 2021	None	Open	Maxine Holdsworth maxine.holdsworth@islington.gov.uk Councillor Diarmaid Ward Executive Member for Housing & Development diarmaid.ward@islington.gov.uk

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FORWARD PLAN OF KEY DECISIONS

	Subject/Decision	Ward (s)	Decision taker	Date(s) of decision	Background papers	Is all or part of this item likely to refer to exempt or confidential information and therefore require exclusion of the press and public from the meeting?	Corporate Director/Head of Service Executive Member (including e-mail address)
Page 51	33. Procurement strategy for out-of-hours drainage works, in-hours back up support for repairs team and all drainage excavation repairs (including collapsed pipes)	All Wards	Executive	25 November 2021	None	Open	Maxine Holdsworth maxine.holdsworth@islington.gov.uk Councillor Diarmaid Ward Executive Member for Housing & Development diarmaid.ward@islington.gov.uk
	Procurement strategy for the fleet replacement programme	n/a	Executive	25 November 2021	None	Open	Keith Townsend Keith.townsend@islington.gov.uk Councillor Rowena Champion, Executive Member for Environment and Transport rowena.champion@islington.gov.uk
	35. The GLA/MHCLG Allocation of Funding Programme to acquire 60 x 2 bedroom former ex-right to buy properties for homeless households	All Wards	Executive	25 November 2021	None	Open	Maxine Holdsworth maxine.holdsworth@islington.gov.uk Councillor Diarmaid Ward Executive Member for Housing & Development diarmaid.ward@islington.gov.uk

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FORWARD PLAN OF KEY DECISIONS

	Subject/Decision	Ward (s)	Decision taker	Date(s) of decision	Background papers	Is all or part of this item likely to refer to exempt or confidential information and therefore require exclusion of the press and public from the meeting?	Corporate Director/Head of Service Executive Member (including e-mail address)
36.	Contract award for Islington's Carers' Hub	All Wards	Director of Adult Social Care	3 December 2021	None	Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)	John Everson John.everson@islington.gov.uk
37.	Contract award for refurbishment works to 173 Highbury Quadrant to produce 3 units of highly energy efficient housing with a "fabric first approach" and for the construction of a new build 3 bedroom house	Highbury East	Corporate Director of Homes and Neighbourhoods	12 January 2022	None	Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Maxine Holdsworth maxine.holdsworth@islington.gov.uk
38.	Monthly Budget Monitor, including funding allocations and adjustments to the capital programme (Month 8 - 2021/22)	All	Executive	13 January 2022	None	Open	Dave Hodgkinson David.hodgkinson@islington.gov Councillor Satnam Gill OBE, Executive Member for Finance and Performance satnam.gill@islington.gov.uk

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FORWARD PLAN OF KEY DECISIONS

	Subject/Decision	Ward (s)	Decision taker	Date(s) of decision	Background papers	Is all or part of this item likely to refer to exempt or confidential information and therefore require exclusion of the press and public from the meeting?	Corporate Director/Head of Service Executive Member (including e-mail address)
Page 53	39. Triangle Estate - appropriation of land	Bunhill	Executive	10 February 2022	None	Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Maxine Holdsworth maxine.holdsworth@islington.gov.uk Councillor Diarmaid Ward Executive Member for Housing & Development diarmaid.ward@islington.gov.uk
	Approval of outcome of Insurance Policies Procurement (Casualty and Property)	All	Executive	10 February 2022	None	Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Dave Hodgkinson David.hodgkinson@islington.gov Councillor Satnam Gill OBE, Executive Member for Finance and Performance satnam.gill@islington.gov.uk
	41. Monthly Budget Monitor, including funding allocations and adjustments to the capital programme (Month 9 - 2021/22)	All	Executive	10 February 2022	None	Open	Dave Hodgkinson David.hodgkinson@islington.gov Councillor Satnam Gill OBE, Executive Member for Finance and Performance satnam.gill@islington.gov.uk

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	Subject/Decision	Ward (s)	Decision taker	Date(s) of decision	Background papers	Is all or part of this item likely to refer to exempt or confidential information and therefore require exclusion of the press and public from the meeting?	Corporate Director/Head of Service Executive Member (including e-mail address)
42.	Community school admission arrangements 2023/24	All Wards	Executive	10 February 2022	None	Open	Cate Duffy Cate.duffy@islington.gov.uk Councillor Michelline Safi Ngongo, Executive Member for Children, Young People and Families michelline.ngongo@islington.gov.uk
43. Page 54	Monthly Budget Monitor, including funding allocations and adjustments to the capital programme (Month 10 - 2021/22)	All Wards	Executive	24 March 2022	None	Open	Dave Hodgkinson David.hodgkinson@islington.gov Councillor Satnam Gill OBE, Executive Member for Finance and Performance satnam.gill@islington.gov.uk

Membership of the Executive:

<u>Councillors:</u>	<u>Portfolio</u>
Kaya Comer-Schwartz	Leader
Rowena Champion	Environment and Transport
Satnam Gill OBE	Finance and Performance
Sue Lukes	Community Safety
Una O'Halloran	Community Development
Michelline Safi-Ngongo	Children, Young People and Families

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	Asima Shaikh Nurullah Turan Diarmaid Ward		Inclusive economy and jobs Health and Social Care Housing and Development				

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OUTSTANDING SCRUTINY REVIEWS – Updated 27 September 2021

SCRUTINY REVIEWS 2019/20 and 2020/21:					
SCRUTINY REVIEW	COMMITTEE	DATE SUBMITTED DUE TO GO TO EXECUTIVE	RESPONSE TO RECOMMENDATIONS DUE (3 months after submission to Exec)	RESPONSE TO RECOMMENDATIONS SUBMITTED	12 MONTH REPORT DUE TO ORIGINAL REVIEW COMMITTEE
Major Works	Housing Scrutiny Committee	Exec 26 Nov 2020	Feb 2021	Exec 11 Feb 2021	11 Nov 2021
Private Rented Sector (Mini review)	Housing Scrutiny Committee	Exec 26 Nov 2020	Feb 2021	Exec 13 Jan 2022	TBC
Adult Paid Carers	Health and Care Scrutiny Committee	Exec 22 July 2021	Sept 2021	Exec 25 Nov 2021	September 2022
Behavioural Change	Environment and Regeneration	Exec 11 Feb 2021	May 2021	Exec 13 Jan 2022	TBC
Equality in Educational Outcomes	Children's Services	Exec 10 Sept 2020	December 2020	Exec 15 Oct 2020	22 June 2021
Covid-19 Recovery	Children's Services	Exec 22 July 2021	October 2021	Exec 13 Jan 2022	October 2022

SCRUTINY REVIEWS 2021/22					
SCRUTINY REVIEW	COMMITTEE	DATE SUBMITTED DUE TO GO TO EXECUTIVE	RESPONSE TO RECOMMENDATIONS DUE (3 months after submission to Exec)	RESPONSE TO RECOMMENDATIONS SUBMITTED (?)	12 MONTH REPORT DUE TO ORIGINAL REVIEW COMMITTEE
Overview of the Council's 2030 Net Zero Carbon Programme	Environment and Regeneration	June 2022 TBC	September 2022	TBC	TBC
Waste and the Edmonton Incinerator (informal review being undertaken by a working group)	Environment and Regeneration	TBC – this is an informal working group. At the current time it is not expected that the scrutiny committee will make formal recommendations to the Executive, however the review may help to identify areas for further scrutiny.			
Preparing for the end of PF2 in 2022	Housing Scrutiny Committee	Exec 21 Apr 2022	July 2022	TBC	TBC
Communal Heating mini-review	Housing Scrutiny Committee	Exec 21 Apr 2022	July 2022	TBC	TBC
Triage System mini-review	Housing Scrutiny Committee	TBC	TBC	TBC	TBC
Cladding in private and housing association properties – mini review – to be confirmed	Housing Scrutiny Committee	TBC	TBC	TBC	TBC
Community Fibre Optics - Mini review	Housing Scrutiny Committee	June 2022 TBC	September 2022	TBC	TBC
Health Inequalities in the light of the Covid 19 Pandemic	Health and Care Scrutiny Committee	June 2022 TBC	September 2022	TBC	TBC

Special Educational Needs	Children's Services Scrutiny	Exec 21 Apr 2022	July 2022	TBC	TBC
Employment, Business and Economy/Financial Effects on Council – COVID (main topic)	Policy and Performance	Exec 21 Apr 2022	July 2022	TBC	TBC
Performance Management and Development, incorporating BAME (mini scrutiny)	Policy and Performance	Exec 21 Apr 2022	July 2022	TBC	TBC

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POLICY AND PERFORMANCE SCRUTINY COMMITTEE WORK PROGRAMME 2021/22**MEETING ON 10 JUNE 2021 (STATUTORY DESPATCH DATE – 2 JUNE)**

1. COVID 19 – Update
2. Membership/Terms of Reference
3. Monitoring item (Council Forward Plan / Scrutiny updates/Work Programme)
4. Use of Agency staff/Interims/Consultants (2020/21 year end summary)
5. Call ins (if any)
6. Scrutiny Review 2021/22 – consideration of topic

MEETING ON 29 JULY 2021 (STATUTORY DESPATCH DATE – 21 JULY)

1. Monitoring item (Council Forward Plan / Scrutiny updates/Work Programme)
2. Financial Monitoring Revenue Outturn
3. Scrutiny Topics – Review Committees topics notification - verbal
4. SID Approval PPS Scrutiny topic – Employment, Business Economy/Financial impact on Council – COVID 19
5. Council sickness (2020/21 year end summary)
6. Annual Workforce report
7. Quarter 4 Well run Council
8. Leader – Executive Priorities 2021/22
9. Call-ins (if any)

MEETING ON 9 SEPTEMBER 2021 (STATUTORY DESPATCH DATE – 1 SEPTEMBER)

1. Monitoring item (Council Forward Plan / Scrutiny updates/Work Programme)
2. Performance Management update/Quarter 1 Resources
3. Corporate Performance report
4. Financial monitoring
5. Scrutiny Review – Employment, Business, Economy/Financial Impact on Council – COVID 19 Witness evidence
6. Call-ins (if any)

MEETING ON 7 OCTOBER 2021 (STATUTORY DESPATCH DATE – 29 SEPTEMBER)

1. Monitoring item (Council Forward Plan / Scrutiny updates/Work Programme)
2. Financial Monitoring Report
3. Annual Crime and Disorder report – Borough Commander
4. Scrutiny Review – Employment, Business, Economy/Financial Impacts on Council – COVID 19

MEETING ON 4 NOVEMBER 2021 (STATUTORY DESPATCH DATE – 26 OCTOBER)

1. Use of Agency staff/interims/consultants (Mid-Year Update)
2. Scrutiny Review – Employment, Business, Economy/Financial Implications on Council – COVID 19 – witness evidence
3. Performance Management and Development Scrutiny Review – SID/Presentation
4. Financial Monitoring
5. Monitoring Report/Work Programme/Forward Plan/Scrutiny updates
6. Call-ins (if any)

MEETING ON 2 DECEMBER 2021 (STATUTORY DESPATCH DATE – 24 NOVEMBER)

1. Monitoring item (Council Forward Plan / Scrutiny updates/Work Programme)
2. Council sickness (Mid-Year Update)
3. Financial Monitoring Report
4. Performance update – Quarter 2 Resources
5. Scrutiny Review – Economy, Employment, Business/Financial effects on Council – COVID 19 – witness evidence
6. Performance Management and Development Scrutiny review
7. Call-ins (if any)

MEETING ON 20 JANUARY 2022 (STATUTORY DESPATCH – 12 JANUARY)

1. Monitoring item (Council Forward Plan / Scrutiny updates/Work Programme)
2. Financial Monitoring Report
3. Presentation by Executive Member – Finance and Performance
4. Budget 2022/23
5. Scrutiny Review Employment, Business, Economy/Council Financial Position – Draft recommendations
6. Scrutiny Review – Performance Management and Development
7. Call-ins (if any)

MEETING ON 10 MARCH 2022 – DESPATCH DATE 2 MARCH 2022

1. Financial Monitoring report
2. Monitoring report (Council Forward Plan/Scrutiny updates/Work Programme)
3. Scrutiny Review Employment, Business, Economy/Council Financial Position – Final report
4. Performance Management and Development Scrutiny Review – Draft recommendations
5. Call ins (if any)

MEETING ON 31 MARCH 2021 (STATUTORY DESPATCH DATE – 23 MARCH)

1. Monitoring item (Council Forward Plan / Scrutiny updates/Work Programme)
2. Financial Monitoring Report
3. Council Performance Report Quarter 3 – Resources
4. Presentation EM Community Safety/Crime statistics
5. Presentation EM Community Development
6. Scrutiny Review – Performance Management and Development – Final report
7. Call-ins (if any)

MEETING ON 28 APRIL 2022 – (DESPATCH DATE 20 APRIL 2022)

1. Call ins if any

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